



GENESIS
BY MRJ CONSULTANTS



How To Guide | Parent / Child Item Creation



+27 12 111 7777
+27 12 654 0300



Bondev Office Park, 140 Cattle Egret Rd,
Eldoraigne, Centurion, 0157



www.genesis-software.co.za



sales@mrj.co.za

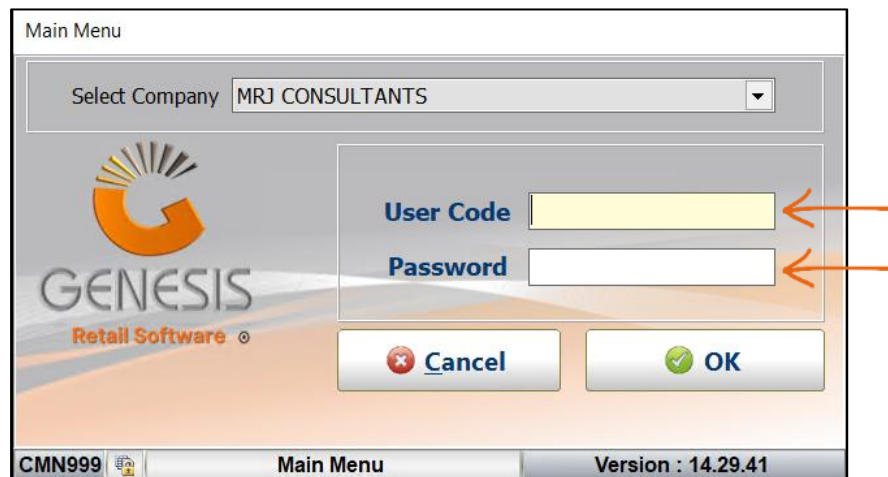


Note: Please refer to manual > 2.8 HOW TO GUIDE – Pack Size Creation < on how to create different Pack Sizes that will be used in Creating Child / Linked Items.

1. Open the **Genesis Menu**



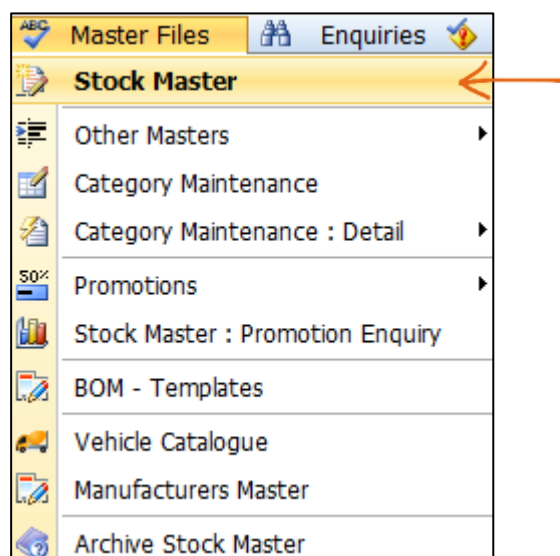
2. Type in the **User Code** and **Password:**



3. Click on the **Stock Control** icon



4. Once you have opened the Stock Control module, you then select **Master Files > Stock Master**



5. To add a new stock code – select **Add Item**

StockCode	Description1	Onhand	Selling Excl.	Selling Incl.	Last Cost Excl.	Last Cost Incl.	Av
10123	ACRYLIC TAG	0	217.39	250.00	173.91304	200	
10129	ACRYLIC TAG EXEMPT (1X1)	0	0.00	0.00	173.91304	200	
10096	ANTI-HAIRLOSS CAT/KITTEN	6	206.96	238.00	165.21739	190	
10095	ANTI-HAIRLOSS LARGE DOGS	13	272.17	313.00	217.3913	250	
10094	ANTI-HAIRLOSS SMALL DOGS	6	228.70	263.00	182.6087	210	
10115	BACKPACK LEASH	9	163.48	188.00	130.43478	150	
10130	BACKPACK LEASH EXEMPT (1X1)	0	0.00	0.00	130.43478	150	
10084	BAMBOO BRISTLE BRUSH	8	116.52	134.00	93.04348	107	
10002	BASIC GROOM KIT	10	130.43	150.00	104.34783	120	
10099	CALM AID CAT/KITTEN (1X1)	4	206.96	238.00	165.21739	190	
10098	CALM AID LARGE DOGS (1X1)	10	326.09	375.00	260.86957	300	
10097	CALM AID SMALL DOGS	10	217.39	250.00	173.91304	200	
10087	CLIPPER COMB ASSORTED	22	424.35	488.00	339.13043	390	
10116	COLLAR LEATHER	9	86.96	100.00	69.56522	80	
10118	COLLAR NYLON	9	65.22	75.00	52.17391	60	
10117	COLLAR POLYCOTTON	23	54.78	63.00	43.47826	50	
10005	COMBO TRIMMER KIT	5	815.65	938.00	652.17391	750	
10090	DAILY VITAMIN CAT/KITTEN	14	304.35	350.00	243.47826	280	
10089	DAILY VITAMIN LARGE DOGS	14	353.91	407.00	282.6087	325	
10088	DAILY VITAMIN SMALL DOGS	9	272.17	313.00	217.3913	250	
10001	DELUX GROOM KIT	8	168.70	194.00	134.78261	155	
10113	DRESS	8	220.87	254.00	176.52174	203	
10122	ENGRAVED TAG	9	163.48	188.00	130.43478	150	
10060	FACE,FEET AND EAR TRIMMING	14	120.00	138.00	95.65217	110	
10108	FASHION PUMPS	9	163.48	188.00	130.43478	150	
10030	FI FA TREATMENT CONDITIONER DOGS	14	85.22	98.00	67.82609	78	

6. Depending on Company settings, a stock code will be Auto generated for you, or you need to manually add a code – Add in Description1 and Description2 (*if required, this is an additional description block*)
- 6.1. The **Stock Type** of the item will need to be **changed to P – Link Item (Pack Variants)**
- 6.2. The **Pack Size of the Parent Item** will always be **added as a Single Unit**, for example – **1x1x2LT, 1x1x10kg, etc.**
- 6.3. Under the **Header Data** tab then following can be setup,
- 6.3.1. The **Department, Sub-Dept** and **Supplier** can be allocated
- 6.3.2. The **VAT Code** can we specified
- 6.3.3. The **Barcode** of the item will be **linked to the Child Items**
- 6.3.4. A **Supplier Code** from your supplier will be **linked to the Child Items**

7. Under the **Categories / Types** tab the following can be setup,
 - 7.1. **Categories, Variant or Season (Fabric/Clothing related)** can be selected when creating stock **(If these are used by the company)**
 - 7.2. **Bin Location** can be allocated if Bins are used by the company

The screenshot shows the 'Stock Control : Stock Master Maintenance' window. The 'Categories/Types' tab is selected. The 'Main Details' section shows 'Stock Code' as 'Auto Generate [Rule: 3]', 'Description #1' as 'TEST ITEM', 'Stock Type' as 'P - Link Item (Pack Variants)', and '*Status' as 'A - Active'. The 'Categories' sub-tab is active, showing a list of categories (Category 00 to 03) and properties (Property 01, Variant, Season). The 'Bin Location' section is visible, showing 'Main / Picking Bin Location' and 'GRV Bin Location' fields. The 'Foreign Currency' section shows 'Currency Code' and 'Foreign Buy Cost' fields. An 'Options' dialog box is open on the right with 'Save' and 'Exit' buttons. The status bar at the bottom shows 'STK101' and 'ADD NEW ITEM'.

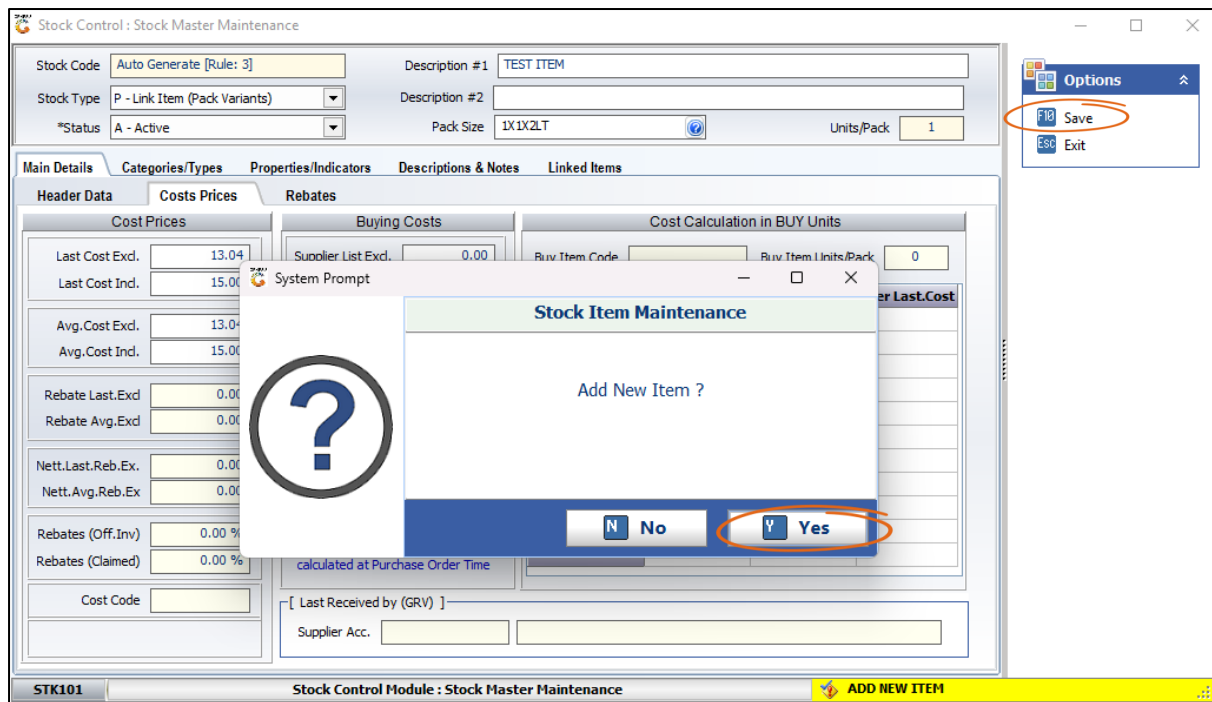
8. Under the **Item Type Indicators** tab the following can be setup,
 - 8.1. **Security Indicators:**
 - 8.1.1. **Allow Negative Onhand** > This allows the item to be able to sell into a negative onhand value
 - 8.1.2. **Allow Returns** > This allows the item to be processed on Supplier Returns
 - 8.1.3. **Allow to Sell Below Cost** > This allows you to add a selling price that is lower than the current Cost value
 - 8.1.4. **Allow to Deal or Change Selling Price** > This allows users to be able to add the item onto Debtors Deals or amend the selling price at the Till point, only if the user has rights to amend selling price
 - 8.1.5. **Print GRV Label** > This allows the item's label to be printed from the GRV screen if the item was part of a GRV

The screenshot shows the 'Stock Control : Stock Master Maintenance' window with the 'Item Type Indicators' tab selected. The 'Main Details' section is the same as in the previous screenshot. The 'Item Type Indicators' sub-tab is active, showing a list of indicators (Security Indicators, Item Indicators, Dimensions, Integration Flags). The 'Security Indicators' section is expanded, showing checkboxes for '*Allow Negative Onhand', '*Allow Returns', '*Allow to Sell Below Cost', '*Allow to Deal or Change Selling Price', and '*Print GRV Label'. The 'Item Indicators' section shows checkboxes for 'KVI Item', 'TDSS Item', 'Pallet Item', 'Airtime / Voucher Item', 'Serial Tracking Item', and 'Activate Linked Serial No.'. The 'Dimensions' section shows fields for 'Length', 'Breadth', 'Height', 'Weight', and 'Tare Weight'. The 'Integration Flags' section shows checkboxes for 'Brand to Market Item', 'Clicka Item', 'BEES Item', and 'Integration Flag 04' through 'Integration Flag 15'. An 'Options' dialog box is open on the right with 'Save' and 'Exit' buttons. The status bar at the bottom shows 'STK101' and 'ADD NEW ITEM'.

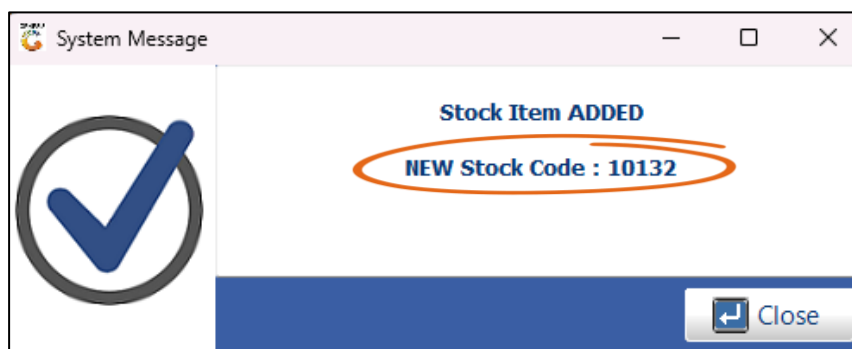
9. Under **Properties / Indicators**, you can setup the following,
 - 9.1. **Tile Item Properties** > This is only used if the item is a Tile Item
 - 9.2. **Weighted Case Properties** > This is if you want to active weight tracking on the item
 - 9.3. **Decimal Places** > This is to set **Quantity decimals**, for example if the item is sold or received with 0.555kg quantities. **Cost Price decimals** if the cost price need cents values, for example R15.958c. **Selling price decimals** if you require cents values on the selling price, for example R15.99c.
 - 9.4. **General Flags** > **Re-Order Type, Frequency, DC Item Ind.** – This is used for ordering purposes. **Def.W/House** – This is used if the item is only to be sold/received into and from a specified warehouse, if this is marked then **all Sales, Returns, GRV's and Supplier returns** will be **processed from the warehouse specified**.

10. After all the tabs have been checked / completed, select the **Cost Price** tab under the **Main Details** tab to insert the Costs of the item (*Depending on Company setup, sometimes this is required before you are allowed to save the item*). **The Cost price of a Parent item will always be the Cost per Single Unit**

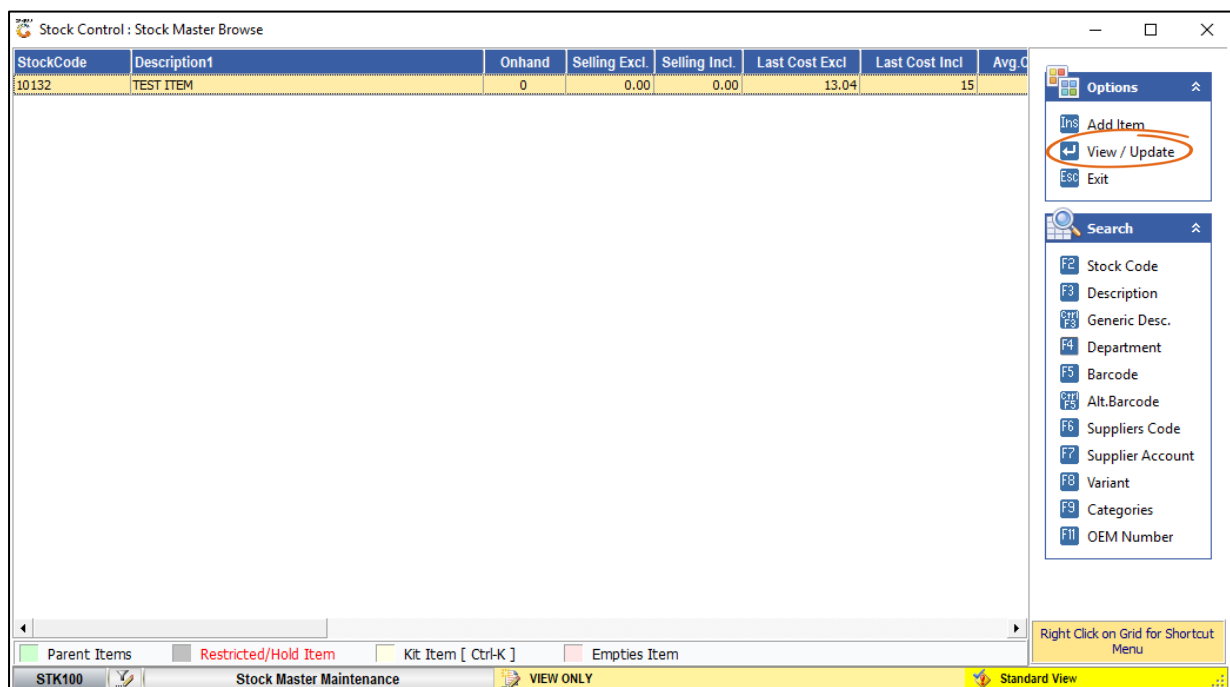
11. Once all information **required has been capture on the Parent Item**, you will need to **Save the Parent** item first **before adding the Child (Linked Items)**



- 11.1. Once the item has been saved, on the next confirmation screen it will provide you with the **new stock code** for the item created.



12. **Search the for the new Parent stock item** in the stock master and **click on View/Update**



13. Once you have opened the Parent item again, **click on the Linked Items tab**. In this tab you can **click on Add Child** to start adding your different Pack Sizes

14. You will need to **add a Single Unit item again for the Linked item** if you are selling your items as Single's. You will then select the **Single Unit Pack Size for this item, for e.g. 1x1x2LT**.

- 14.1. Please note that you **cannot amend the Description1 of the Child item**, it uses the **Description of the Parent item** and adds in the **Pack Size Description suffix** on the end.
- 14.2. The **Barcode**, **Supplier Code** and **Variant Code (If used)**, will be added to the **Child items per pack size**.
- 14.3. Once all the **needed information is completed on the Child item** and the **Pack Size is confirmed as correct**, you can **Save the Child item**.

15. After the Child item is saved, you can **go back into the Child item** to **add the selling price** for this specific Pack Size.

Stock Control : Stock Master Maintenance

Stock Code: 10132 Description #1: TEST ITEM
Stock Type: P - Link Item (Pack Variants) Description #2:
*Status: A - Active Pack Size: 1X1X2LT Units/Pack: 1

Main Details Categories/Types Properties/Indicators Descriptions & Notes **Linked Items**

Item Code	Description #1	Units	Onhand	Selling Ex.	Selling In.
10132-001	TEST ITEM (1X1)	1	0	0.00	0.00

Child Items
Add Child
View/Update
Delete

Grid Legend :- Archived On Hold Restricted Pending Delete

STK101 Stock Control Module : Stock Master Maintenance VIEW ONLY

Stock Control : Stock Master Maintenance (Child Items)

Stock Code: 10132 Description #1: TEST ITEM

Main Details Indicators **Selling Prices**

Last Cost Exd. 13.04000 Last Cost Ind. 15.00000 Avg.Cost.Exd 13.04000 Avg.Cost.Ind 15.00000
Suggested Selling Price (Ind) 0.00

Code	Price Description	Valid From	Valid To	Exclusive	Inclusive	GP %	Mark
01	PRICE : 01	2025/11/10		16.30	18.75	20.00	

Prices
Add Price
Update Price
Delete Price

STK101B Stock Master : Child Item Maintenance

16. The **above process can be repeated** to add in the **remainder of the Child Items**, below is **an example of how a Parent item would look with multiple Pack Sizes (Child Items)**

The screenshot shows the 'Stock Control : Stock Master Maintenance' window. At the top, there are input fields for 'Stock Code' (10132), 'Description #1' (TEST ITEM), 'Stock Type' (P - Link Item (Pack Variants)), 'Description #2', '*Status' (A - Active), 'Pack Size' (1X1X2LT), and 'Units/Pack' (1). Below these are tabs for 'Main Details', 'Categories/Types', 'Properties/Indicators', 'Descriptions & Notes', and 'Linked Items'. The 'Linked Items' tab is active, displaying a table with columns: Item Code, Description #1, Units, Onhand, Selling Ex., and Selling In. The table lists three child items: 10132-006 (TEST ITEM (1X6)), 10132-004 (TEST ITEM (1X4)), and 10132-001 (TEST ITEM (1X1)). A context menu is open over the table with options: 'Add Child', 'View/Update', and 'Delete'. On the right side, there are two panels: 'Options' with 'Update' and 'Exit' buttons, and 'Functions' with 'View/Hide Costs' and 'Function Menu' buttons. At the bottom, there is a 'Grid Legend' with color-coded boxes for 'Archived', 'On Hold', 'Restricted', and 'Pending Delete'. The status bar at the bottom shows 'STK101', 'Stock Control Module : Stock Master Maintenance', and 'VIEW ONLY'.

Item Code	Description #1	Units	Onhand	Selling Ex.	Selling In.
10132-006	TEST ITEM (1X6)	6	0	97.80	112.47
10132-004	TEST ITEM (1X4)	4	0	65.20	74.98
10132-001	TEST ITEM (1X1)	1	0	16.30	18.75

- 16.1. The **Item Code** of the Linked Items (Child items) **represents the Pack Size linked to the Child item**, for example, the **10132-006 is the 6 pack of the item**.
- 16.2. The **Units on the Linked Items** need to **correspond with the Pack Size** that is being displayed on the Linked items Item Code and Description, this is **very important as this will determine how much stock gets deducted from the Onhand of the item when the item is sold**.

This concludes the How to Guide for Creating a Parent/Child Item

VERSION:

2.3 - 1

UPDATED:

DATE: 2025/11/10

BY: Colleen

COMMENTS: