



GENESIS

How to add an Alternative Supplier to a Product

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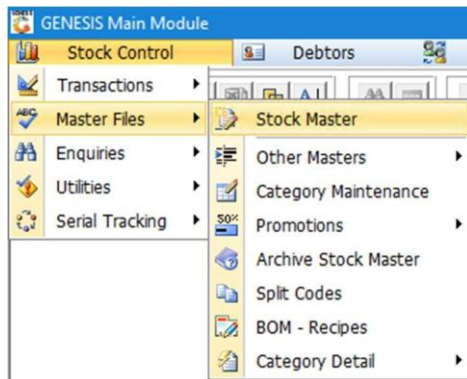
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Log into the Genesis App and sign in to your store with your User Code and Password:

A) HOW TO ADD AN ALTERNATIVE SUPPLIER TO A PRODUCT

- 1) Go to **Stock Control, Master Files, Stock Master**



- 2) Search for the item with one of the options listed under the **Search** menu:

The screenshot shows the 'Stock Control : Stock Master Browse' window. It displays a table of stock items with columns: StockCode, Description1, Onhand, Selling Ex, Selling Inc, BarCode, Supplier, and DeptCo. The table lists various items like '031 Vodka 750ml', '100 Pipers 1L', '100 Pipers 750ml', etc. To the right of the table is a 'Search' menu with options: Stock Code, Description, Generic Desc., Department, Barcode, Alt.Barcode, Suppliers Code, Supplier Acc., Variant, and Categories. The 'Generic Desc.' option is highlighted. Below the table, there are status bars showing 'STK100', 'Stock Master Maintenance', 'Records Displayed : 5000', and 'Standard View'.

StockCode	Description1	Onhand	Selling Ex	Selling Inc	BarCode	Supplier	DeptCo
11698	031 Vodka 750ml	-263	0.00	0.00		D031	SPIRITS
29807	100 Pipers 1L	106	0.00	0.00		PER004	SPIRITS
17000	100 Pipers 750ml	10	0.00	0.00		PER004	SPIRITS
18091	100 Reserve Oude Molen 750ml	30	0.00	0.00		ESN001	SPIRITS
64565	1313 Brandy 750ml	-4	0.00	0.00		MRB002	SPIRITS
69102	1659 Founders Selection Red 750ml	-14	0.00	0.00		NCS001	WINE
69101	1659 Founders Selection White 750ml	3	0.00	0.00		NCS001	WINE
63777	1659 Merlot Cabernet 750ml	-20	0.00	0.00		NCS001	WINE
63728	1659 Rose 750ml	-2	0.00	0.00		NCS001	WINE
63778	1659 Sauvignon Blanc 750ml	-2	0.00	0.00		NCS001	WINE
13062	1707 Chardonnay/Semillon/Viognier Reserve 750ml	132	0.00	0.00		BEV003	WINE
14311	1707 Shiraz/Merlot/Cab/Petit Verdot Res 750ml	0	0.00	0.00			WINE
14312	1792 Small Batch Bourbon 750ml	-1	0.00	0.00		B2C001	SPIRITS
14313	1800 Coconut 750ml	0	0.00	0.00		ESN001	SPIRITS
67498	1800 Reposado 750ml	0	0.00	0.00		ESN001	SPIRITS
67499	1800 Silver 750ml	0	0.00	0.00		ESN001	SPIRITS
16802	2 In 1 Spirit Measure 15ml or 30ml	0	0.00	0.00		TAW001	NON FOC
38048	2 M Mac Mahon Beer 340ml	-1	0.00	0.00		JMP003	RTDS
66924	28 Black Energy Drink Acai 250ml	0	0.00	0.00			RTDS
66922	28 Black Energy Drink Classic 250ml	0	0.00	0.00			RTDS
14314	28 Black Energy Drink Pink G/fruit Mint 250ml	0	0.00	0.00		A008	RTDS
66923	28 Black Energy Drink Sour Mango-Kiwi 250ml	0	0.00	0.00			RTDS
17379	3 In 1 Pipe Tools	0	0.00	0.00		OTP001	NON FOC

The screenshot shows a 'Search' dialog box. It has a text input field labeled 'Generic Desc.' containing the text 'hansa'. Below the input field are two buttons: 'Cancel' and 'Search'.

- 3) Once you have selected the item, click on **View/Update** or press **Enter** on your keyboard:

StockCode	LinkCode	Description1	Onhand	Selling Exc	Selling Incl	BarCode	Supp
40217	40217-001	Hansa Pilsener 12s 500ml Can X1	0	117.38	134.99	6003326012034	IND00
62960		Hansa Pilsener 1L	0	16.43	18.89	6003326012379	IND00
62961		Hansa Pilsener 1L (Full Crate)	0	191.30	219.99	F22	IND00
17651		Hansa Pilsener 330ml Can	0	0.00	0.00		SAB00
17651	17651-001	Hansa Pilsener 330ml Can X1	0	10.43	11.99	6003326005142	SAB00
17651	17651-024	Hansa Pilsener 330ml Can X24	0	191.30	219.99	6003326005166	SAB00
17651	17651-006	Hansa Pilsener 330ml Can X6	0	56.51	64.99	6003326005159	SAB00
17656		Hansa Pilsener 330ml Nrb	0	0.00	0.00		SAB00
17656	17656-001	Hansa Pilsener 330ml Nrb X1	0	10.00	11.50	6003326008341	SAB00
17656	17656-024	Hansa Pilsener 330ml Nrb X24	0	182.60	209.99	6003326008365	SAB00
17656	17656-006	Hansa Pilsener 330ml Nrb X6	0	56.51	64.99	6003326008358	SAB00
38533		Hansa Pilsener 500ml Can	24	0.00	0.00		SAB00
38533	38533-001	Hansa Pilsener 500ml Can	0	0.00	0.00	6003326012003	SAB00
38533	38533-006	Hansa Pilsener 500ml Can	0	0.00	0.00	6003326012010	SAB00
38533	38533-024	Hansa Pilsener 500ml Can	0	0.00	0.00	6003326012027	SAB00
17650		Hansa Pilsener 750ml	0	13.73	15.79	6003326003643	SAB00
18580		Hansa Pilsener 750ml (Full Crate)	0	160.87	185.00	F23	SAB00
29308		Hansa Pilsener Pints 330ml	0	6.77	7.79	6003326004404	SAB00
17657		Hansa Pilsener Pints 330ml (Full Crate)	0	159.03	182.89		SAB00
18649		Liq GRV Hansa Marzen Gold 660ml	0	868.70	999.00		IND00
62962		Liq GRV Hansa Pilsener 1L	0	868.70	999.00		IND00
18636		Liq GRV Hansa Pilsener 750ml	0	868.70	999.00		IND00
18637		Liq GRV Hansa Pilsener Pints 330ml	0	868.70	999.00		IND00
18624		Liq Onhand Hansa Marzen Gold 660ml	0	868.70	999.00		IND00
62963		Liq Onhand Hansa Pilsener 1L	0	868.70	999.00		IND00

- 4) Click on **Function Menu** or press **F5** on your keyboard:

Stock Code: 38533 Description #1: Hansa Pilsener 500ml Can

Stock Type: P - Link Item (Pack Variants) Description #2:

*Status: A - Active Pack Size: 1X 1X500ML Units/Pack: 1

Main Details Categories/Types Properties/Indicators Notes & Descriptions Linked Items

Header Data

Department: RTDS RTDs

Sub-Dept.: RT-BEER Beer

Supplier: SAB001 SOUTH AFRICAN BREWERIES (SAB)

Buyer: -

VAT Code: S STANDARD RATE 15

Barcode:

Supplier Code:

Scale Item Type: N - Non-Scale Item

Scale Price/Kg: N - Non Scale Item

Pack Sizes

	Units/Case	Costs
Units/Case	1	9.54
Units/Palette	1	9.54
Singles	1	0.00

Sell by: 0 Days Shelf Life: 0 Days

Link Code	Description	Units	Rate/Sale	Onhand	Sell.Excl	Sell.Incl
38533-024	Hansa Pilsener 500ml Can X24	24	0.00	2	256.52	295.00
38533-012	Hansa Pilsener 500ml Can	12	0.00	0	0.00	0.00
38533-006	Hansa Pilsener 500ml Can X6	6	0.00	0	69.56	79.99
38533-001	Hansa Pilsener 500ml Can X1	1	0.00	0	13.91	16.00

Onhand Main W/H 24

Onhand (All W/H) 48

Sales Orders: 24

on Laybye: 0

Purchase Orders: 0

NETT Available 48

Awaiting Dispatch: 0

NETT On Floor: 48

Damaged: 0

Onhand (OTB) 0.00

Min/Max Level: 0 0

Number of Variants: 0

Belongs to Kits: 0

STK101 Stock Control Module : Stock Master Maintenance VIEW ONLY

- 5) Click on **Alternate Codes** and then **Alternate Suppliers**.

Stock Control: Stock Master Maintenance

Stock Code: 38533 Description #1: Hansa Pilsener 500ml Can
Stock Type: P - Link Item (Pack Variants) Description #2:
*Status: A - Active Pack Size: 1X 1X500ML Units/Pack: 1

Main Details Categories/Types Properties/Indicators Notes & Descriptions Linked Items

Header Data

Department: RTDS RTDs
Sub-Dept.: RT-BEER Beer
Supplier: SAB001 SOUTH AFRICAN BREWERIES (SAB)
Buyer: -

VAT Code: S STANDARD RATE 15
Barcode:
Supplier Code:
Scale Item Type: N - Non-Scale Item
Scale Price/Kg: N - Non Scale Item

Pack Sizes

Units/Case	Costs
1	9.54
Units/Palette	1
1	9.54
Singles	1
1	0.00

Sell by: 0 Days Shelf Life: 0 Days

Link Code	Description	Units	Rate/Sale	Onhand	Sell.Excl	Sell.Incl
38533-024	Hansa Pilsener 500ml Can X24	24	0.00	2	256.52	295.00
38533-012	Hansa Pilsener 500ml Can	12	0.00	0	0.00	0.00
38533-006	Hansa Pilsener 500ml Can X6	6	0.00	0	69.56	79.99
38533-001	Hansa Pilsener 500ml Can X1	1	0.00	0	13.91	16.00

Onhand Main W/H: 24
Onhand (All W/H): 48
Sales Orders: 24
on Layby: 0
Purchase Orders: 0
NETT Available: 48
Awaiting Dispatch: 0
NETT On Floor: 48
Damaged: 0
Onhand (OTB): 0.00
Min/Max Level: 0 0
Number of Variants: 0
Belongs to Kits: 0

Function Menu

- Transactions
- Balances
- Item Stats
- Deals & Promotions
- Alternate Codes
 - Alternate Barcodes
 - Alternate Suppliers
 - Alternate Stock Codes
- Orders, Quotes & Dispatch
- Utilities
- KIT Structure
- Split Codes
- Amendment Audit
- Onhand: All Branches
- Update Branch Data
- Item Image
- Bin Locations
- Item Serial Numbers
- Update Supplier List Price
- Associated Items

STK101 Stock Control Module: Stock Master Maintenance VIEW ONLY

- 6) Click on **Add** or press **Insert** on your keyboard.

Stock Control: Alternate Supplier Maintenance

Stock Code: 38533 Description #1: Hansa Pilsener 500ml Can
Account No.: SAB001 Suppliers Name: SOUTH AFRICAN BREWERIES (SAB)
Supp Code:

Account	Name	Supp Code	Units	Pack
<No data to display>				

Options

- Ins Add
- Update
- Del Delete
- Esc Exit

STK119 Alternate Supplier Maintenance

- 7) Enter the Suppliers Account Number or click on the '?' to search from the Creditors Master List.

- 8) Find the Supplier you want to add as an alternative for this product and click on **Select Creditor** or press **Enter** on your keyboard.

Account No.	Creditor Name	Telephone	Fax No.	Contact Person
CAM001	CAMPARI	021 795 660		Kabelo
CAN001	CANNABIS ENERGY DRINK			
CHA001	CAPE CHAMONIX WINE & SPRINGWATER PTY LTD	0218768416		
ABV001	CAPE TOWN GIN & SPIRITS COMPANY	0861 744 4447	021 870 1139	Jaco
CPW001	CAPE WHOLESALE			
ADC002	CAPE WINE COMPANY	021 863 0872		Erlank Erasmus
CAP003	CAPTAIN LIQUOR	011 693 1589		Teresa
CLD002	CAPTAINS DISTRIBUTORS	011 693 1611		Rina
CAR001	CARDOSO CIGARETTE DEPOT	011 615 8922	011 622 1531	Jo
CAR002	CARTOON CANDY			DEFAULT
CER002	CERES FRUIT JUICES (PTY) LTD	011622 0001	011622 0012	DEFAULT
CHE001	CHE CIGARROS PTY LTD			
CHI001	CHILL BEVERAGES INTERNATIONAL	021 886 8842		Arlene Florence
CLI001	CLIPPA SALES S.A.	0861244277	0866198401	Roliezer
CLO001	CLOVER	0112386600	0113163318	DEFAULT
ABS001	CNS BEVERAGE AND FOOD SUPPLY	011 262 2851		
ABI001	COCA COLA	011 933 6300	0860000224	Kabelo Maloi
CCC001	CONTINENTAL CASH & CARRY	010 594 2085	086 677 9430	mirriam
CBC001	CORNWALL BEVERAGE COMPANY (PTY) LTD	011 477 4850	0866143039	Bianca
CRS001	CREATIVE STATIONARY	011 661 1000		
COY001	CROYDON VINEYARDS	0218433610		
ADV001	CULT MOKAI	021 551 0144		Linda Bottlelogic
AFC001	D M PROCOM CC	011 794 9327		
CLD001	DANONE SOUTH AFRICA			DEFAULT
ALT002	DEAD RABBIT DISTILLERY PTY LTD	083 288 0428		Malcolm Hozack

- 9) Press **Enter** and then fill in the Supplier Code for this specific item then press **Enter** again. This can be found on the supplier's invoice for this product. If no supplier code exists, create a unique one for this product.

10) Click **Save** or press **F10** on your keyboard.

The screenshot shows a window titled "Alternate Suppliers". It contains several form fields: "Stock Code" (38533), "Description #1" (Hansa Pilsener 500ml Can), "Account No." (CAP003), "Name" (CAPTAIN LIQUOR), "Unit" (0.00), "Pack Case" (0.00), "Case Pall" (0.00), "Supp Code" (92086), "Pack Size", "Reorder Type" (dropdown), and "Pin Rule Code". An "Options" menu is open, showing "F10 Save" and "ESC Exit". The status bar at the bottom shows "STK119A" and "Alternate Suppliers".

11) Click **Exit** or press **Esc** on your keyboard.

The screenshot shows a window titled "Stock Control : Alternate Supplier Maintenance". It contains form fields: "Stock Code" (38533), "Description #1" (Hansa Pilsener 500ml Can), "Account No." (SAB001), "Suppliers Name" (SOUTH AFRICAN BREWERIES (SAB)), and "Supp Code". Below the form is a table with the following data:

Account	Name	Supp Code	Units	Pack
CAP003	CAPTAIN LIQUOR	92086		0

An "Options" menu is open, showing "Ins Add", "← Update", "Del Delete", and "ESC Exit". The status bar at the bottom shows "STK119" and "Alternate Supplier Maintenance".