



GENESIS

Genesis How to kit an Item

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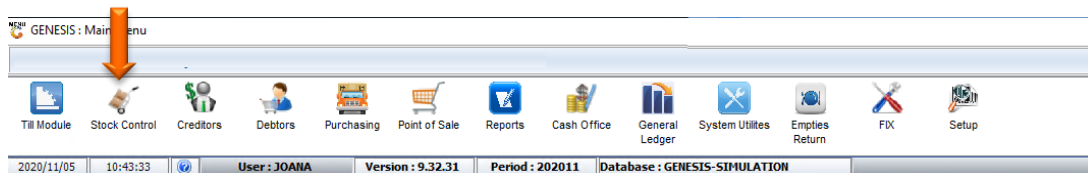
1. **Open** Genesis Menu.



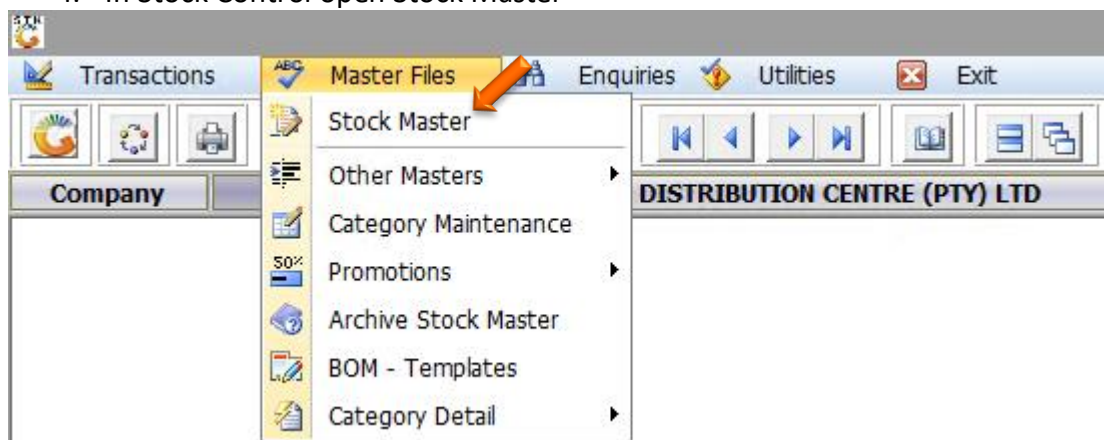
2. Type **User code** and **Password**.

The 'GENESIS : Main Menu' dialog box. It has a title bar with the text 'GENESIS : Main Menu'. Inside, there is a 'Select Company' dropdown menu with 'BIG SAVE DISTRIBUTION CENTRE' selected. Below this is the 'GENESIS' logo. To the right of the logo are two input fields: 'User Code' and 'Password'. Two orange arrows point to these fields. Below the input fields are 'Cancel' and 'OK' buttons. At the bottom of the dialog, there is a status bar with 'CMN999', 'GENESIS : Main Menu', and 'Version : 11.10.61'.

3. Open **Stock Control** from the Main menu.



4. In Stock Control open Stock Master



- Once you have found the Kit item that was created double click or press enter to open.

Stock Control : Stock Master Browse

StockCode	Description1	Onhand	Selling Excl.	Selling Incl.	BarCode	Supplier	DeptCode
84228	TIGER 5C(KOO BB T X3, ALL G T700ML, C&B MAYO 750G)	0	87.18000	87.18000		BSSTOCK	GROECR

Options: View / Update, Exit

Search: F2 Stock Code, F3 Description, F4 Generic Desc., F5 Department, F6 Barcode, F7 Alt.Barcode, F8 Suppliers Code, F9 Supplier Acc., F10 Variant, F11 Categories

Parent Items: ☐ Parent Items, ☒ Restricted/Hold Item, ☐ Kit Item [Ctrl-K], ☐ Empties Item

STK100 Stock Master Maintenance Stock Code [84228] - Records = 1 Standard View

- Once opened you will see by the Stock type it is a Kit item, you can now press **CTRL-K** on your keyboard to open the kit section.

Stock Control : Stock Master Maintenance

Stock Code: 84228 Description #1: TIGER 5C(KOO BB T X3, ALL G T700ML, C&B MAYO 750G)

Stock Type: K - Kit Master Item Description #2:

*Status: A - Active Pack Size: 1X1X1 Units/Pack: 1

Main Details Categories/Types Properties/Indicators Notes & Descriptions

Header Data

Department: GROECR GROCERY

Sub-Dept.: HAMPERS GROCERY HAMPERS

Supplier: BSSTOCK BIG SAVE IN-HOUSE STOCK (NO GRV)

Buyer: -

VAT Code: Z ZERO RATED 0

Barcode:

Supplier Code:

Scale Item Type: N - Non-Scale Item

Scale Price/Kg: N - Non Scale Item

Pack Sizes

Units/Case: 1

Units/Palette: 1

Singles: 1

Sell by: 0 Days Shelf Life: 0 Days

Onhand Main W/H: 0

Onhand (All W/H): 0

- Sales Order: 0

- on Layby: 0

Purchase Orders: 0

NETT Available: 0

- To Dispatch: 0

NETT On Floor: 0

Damaged: 0

Onhand (OTB): 0.00

Min/Max Level: 0 0

Number of Variants: 0

Belongs to Kits: 0

STK101 Stock Control Module : Stock Master Maintenance VIEW ONLY

7. Here the kit structure maintenance will open as below image. Press INS on your keyboard or click on Add item to add a item to this kit.

Stock Master : Kit Structure Maintenance

Kit Stock Code: 84228 Description: TIGER 5C(KOO BB T X3, ALL G T700ML, C&B MAYO 750G) Kit Function: 2 - Bill of Materials (Hampers)

[Additional Costs]

Additional Cost 1		0.00	Excl.
Additional Cost 2		0.00	Excl.
Additional Cost 3		0.00	Excl.
Wastage Factor	0.00 %	Wastage Value	0.00
Total Additional Cost Excl.		0.00	

[Kit Costs]

Average Cost Excl.	0.000	Selling Ind.	87.18
Total Additional Cost	0.000	Nett.Profit	87.180
Nett.Cost Excl.	0.000	Nett.GP%	100.000 %
V.A.T	0.000	VAT Rate	0.0000 %
Nett.Cost Ind.	0.000		

Stock Code	Link Code	Description #1	Quantity	Avg. Cost Ex.	Total Excl.	VAT Rate	Fixed Cost	Ret
<No data to display>								

Options

- Ins Add Item
- Update
- Delete
- Exit

Functions

- Audit Trail

STK127 Stock Control : Kit Item Structure Maintenance

8. Here you can now search for the Stock code that you want linked to this kit item. You can add as many items as needed in the kit. Once completed save and escape.

Stock Control : Kit Structure Maintenance

Kit Stock Code: 84228 Description: TIGER 5C(KOO BB T X3, ALL G T700ML, C&B MAYO 750G)

Stock Code: Link Code: Description: Quantity: 0.00000 Units/Pack: 0 Link Qty.: 0.00000

☐ Production Item ☐ Fixed Cost
☐ Waste on Return

Last Cost Excl.: 0.00000 Selling Price Excl.: 0.00000
Last Cost Ind.: 0.00000 Selling Price Ind.: 0.00000
Avg. Cost Excl.: 0.00000 VAT Rate: 0.00 %
Avg. Cost Ind.: 0.00000

[Time Stamp]

Date: User: Time: Machine:

Options

- F10 Save
- Exit

STK127A Stock Control : Kit Structure Maintenance

Congratulations this is the end of the guide