



GENESIS

How to Guide Coinage/Change

MRJ Consultants

37 Weavind Ave, Eldoraigne, Centurion, 0157

Tel: (012) 654 0300

Mail: helpdesk@mrj.co.za



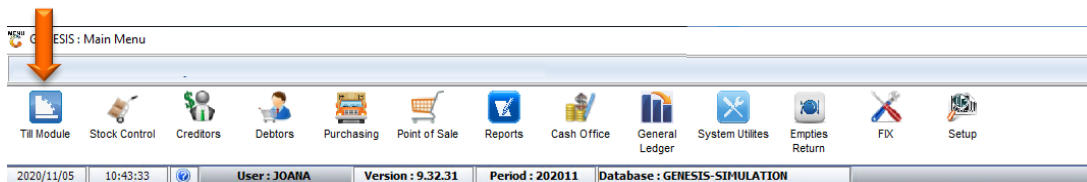
1. **Open** Genesis Menu.



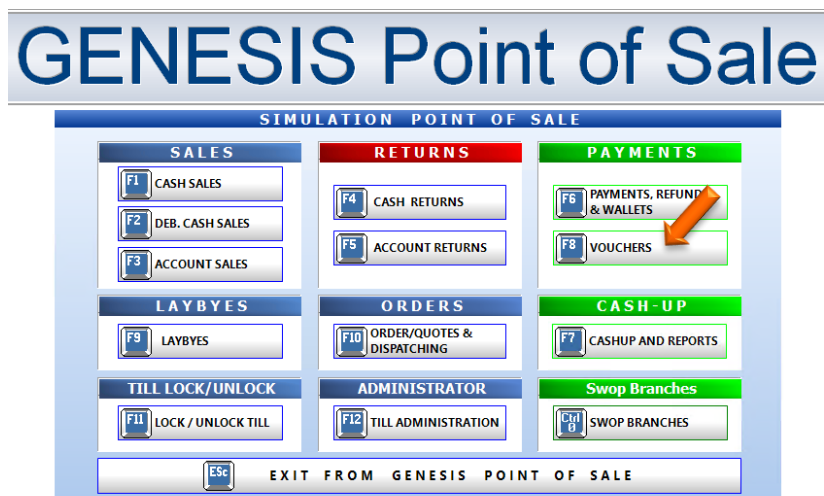
2. Type **User code** and **Password**.

The screenshot shows the 'GENESIS Main Module' login window. It includes a 'Select Company' dropdown menu set to 'BLUE BOTTLE LIQUOR SIMULATION'. Below this is the 'GENESIS' logo. To the right of the logo are input fields for 'User Code' and 'Password', each with an orange arrow pointing to it. At the bottom right are 'Cancel' and 'OK' buttons. The status bar at the bottom shows 'CMN999', 'GENESIS Main Module', and 'Version : 10.33.51'.

3. Open **Till Module** from the Main menu.



4. Once opened you will be prompted to the below, Click on Vouchers



5. Select the Coinage / Change option.

6. You will then be prompted to the below, here you can Select the Account no. then enter in all the Denominations, e.g. Cents and Rands then once completed Press F10 on your keyboard or click on Save count to proceed.

Denomination	Count	Amount	Coin Value Ty
10 Cents	0	0.00	0.10 C
20 Cents	0	0.00	0.20 C
50 Cents	0	0.00	0.50 C
1 Rand	0	0.00	1.00 C
2 Rand	0	0.00	2.00 C
5 Rand	0	0.00	5.00 C

Total Coins: 0.00
 Handling Fee: 0.00
 Coins Count Total: 0.00
 Total Due to Customer: 0.00

Options: F10 Save Count, ESC Exit

Browse Debtors

Account No.	Debtors Name	Cell Phone	Telephone #1	Telephone #2	Contact Person
CASH	CASH ACCOUNT				123
PNP001	PICK N PAY HEILKONPARK				Brain
ERN001	ERNY TEST DEBTOR				erny
NAT001	NATS BLUE BOTTLE LIQUOR	0736254869			natale
SAL001	SALIEM TEST ACCOUNT	0829999999			qweqweqwe
ABBY	Abigaile van Coller	0762388111			Abby
RJ001	RIAAAN TEST				2
PGM001	PG MOUTON				pg
EMPTY001	EMPTIES RETURNS YARD				PIET
WEB001	BLUE BOTTLE ONLINE STORE				1
URS001	URSULA				0714509836
HEX002	PIETER LOTTER				Pieter
ALEX	alex test				123456789
WH001	Wholesale Section	0834567894			hennie
LAY001	Alex Laybye Test				alex

Options

Select
Exit

Search

F2 Account
F3 Name
F4 Telephone
Ctrl R Restore Grid

VTILL901
 Browse / Select a Debtor

Coinage Capture Vouchers

Account No. **CASH**
 Customer Name **CASH ACCOUNT**
 Telephone **1**

Denomination	Count	Amount	Coin Value Ty
10 Cents	0	0.00	0.10 C
20 Cents	0	0.00	0.20 C
50 Cents	0	0.00	0.50 C
1 Rand	0	0.00	1.00 C
2 Rand	0	0.00	2.00 C
5 Rand	0	0.00	5.00 C

Total Coins **0.00**
 Handling Fee **0.00**

Coins Count Total **0.00**
 Total Due to Customer **0.00**

VTILL023
 Coinage Capture Vouchers