



# GENESIS

## Genesis How to setup Cash drop on online Tills

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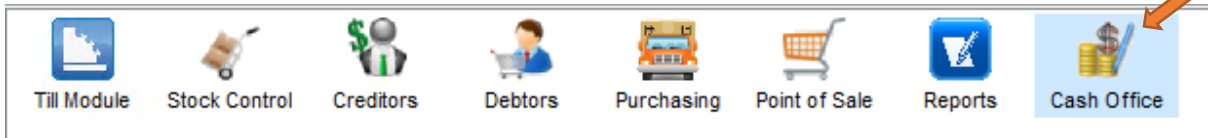
Mail: [helpdesk@mrj.co.za](mailto:helpdesk@mrj.co.za)



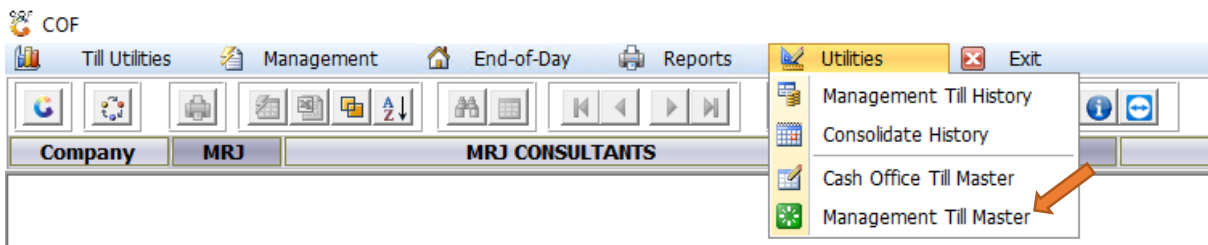
1. Please log into genesis menu



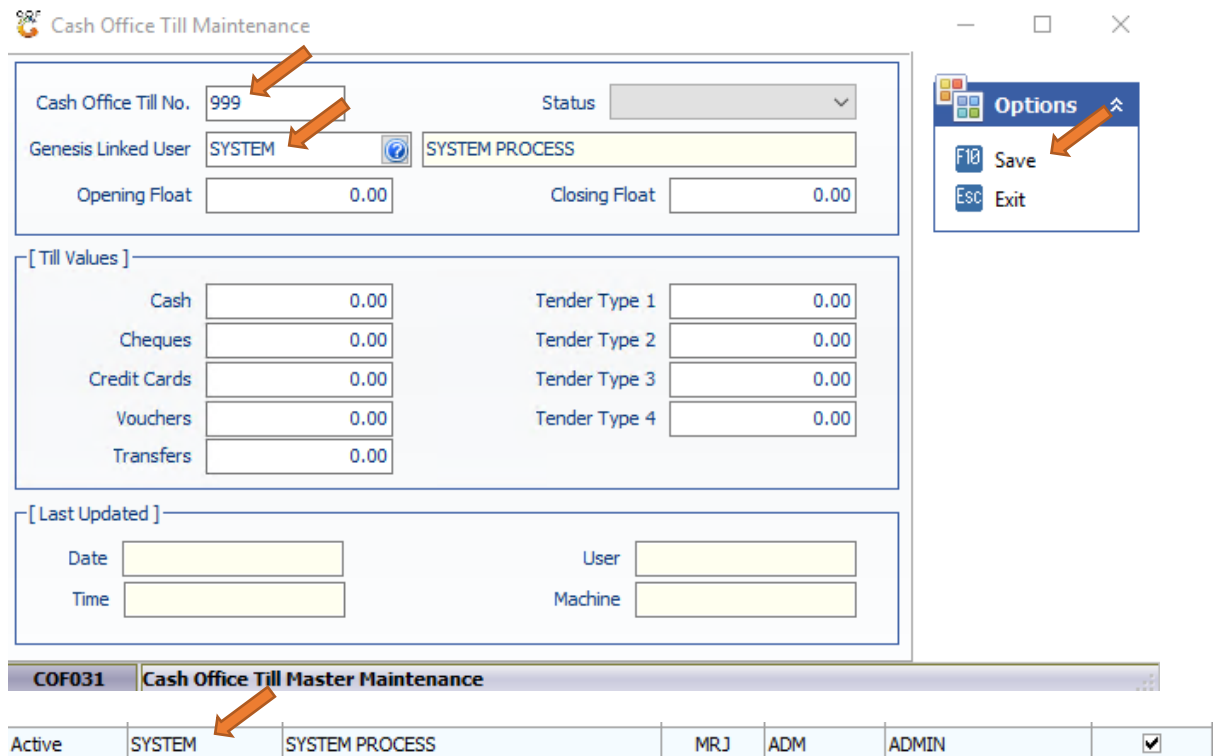
2. Then navigate to Cash Office and Open



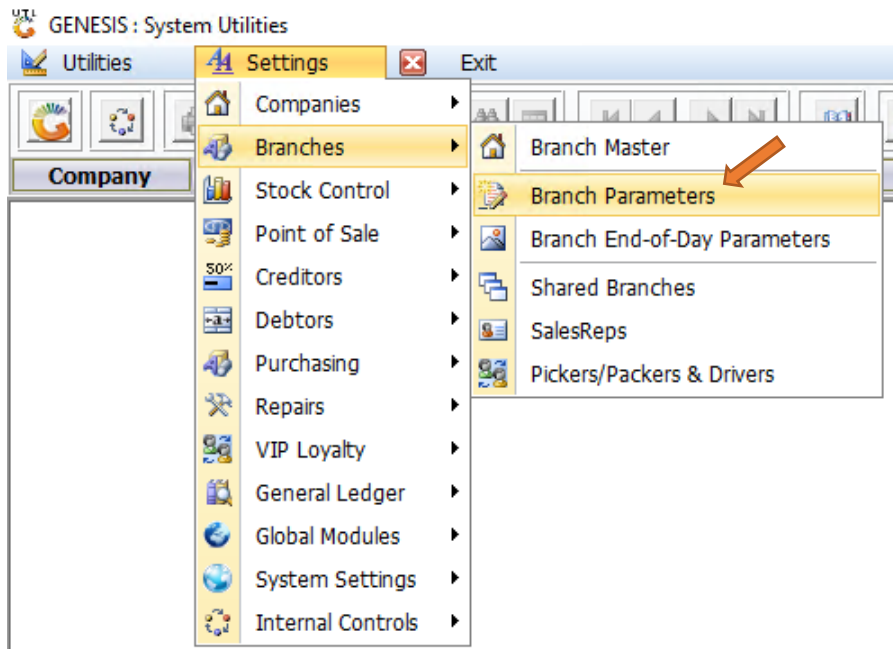
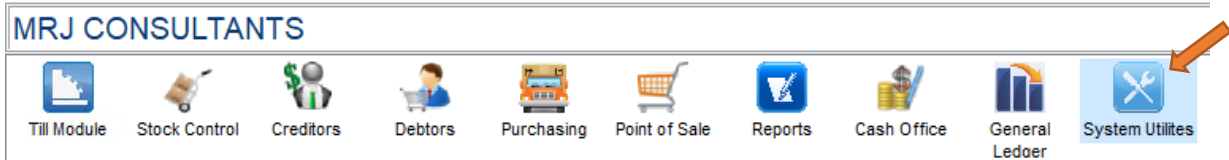
3. In Cash Office under Utilities Select Management Till Master



4. Create cash office till no 999 then link to a user, To add Press Add then Under cash office till number type in 999 then link it to the SYSTEM User. Once done press SAVE.



5. We will now need to change branch Parameter 16,129 and 17.
  - a. Log into System Utilities
  - b. Navigate to Settings, Branches then Branch Utilities
  - c. Change Param 16 and 129 to Y and Param 17 to 999

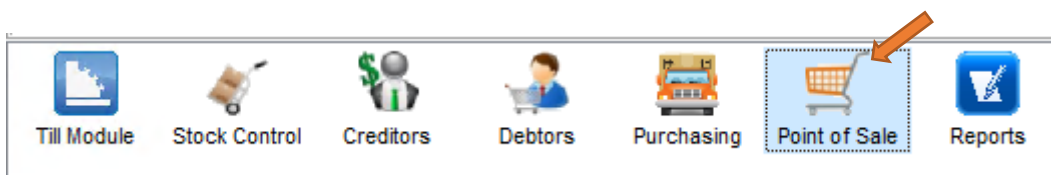


The image shows the 'System Utilities : Parameters Maintenance' window. At the top, it displays 'Branch Parameters' in red text. Below this, there are dropdown menus for 'Branch' (set to 'MRJ - MRJ CONSULTANTS') and 'Module'. The main area contains a table with the following data:

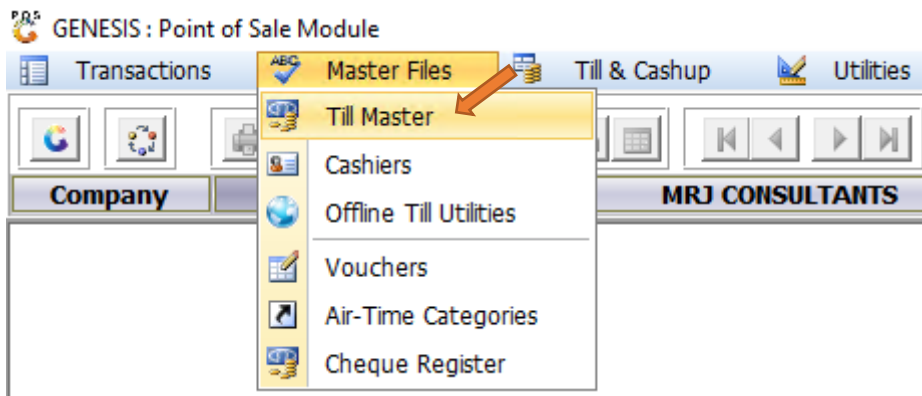
Parameter Description	Current Value	Default Value	Param.N
TILLS : Coinage Voucher - Minimum Value for Charging Handling Fee	0	0	142
TILLS : Validate Serial Numbers On Sale	Y	N	20
TILLS : Collection Discount - Activate & Set Discount Calculation Method	N	N	79
TILLS : Collection Discount - Stock Code	CD	CD	80
TILLS : Collection Discount - Collection Method Code	C	C	85
TILLS : CASH DROP - Online Tills - Activate Cash-Drop from Till to Cash-Office	N	N	16
TILLS : CASH DROP - Online Tills - Auto-Verify Cash-Drop to Cash Office	N	N	129
TILLS : CASH DROP - Online Tills - Default COF Till Number			17
TILLS : CASH DROP - OFFLINE Tills - Default Cash Office Till No.			136
TILLS : [Express Tills] Queue Delay (Seconds)	10	10	47
TILLS : [Express Tills] Queue - Remove Till Number Prefix	Y	100	48
TILLS : [MISlip] - Activate Interface	N	N	24
TILLS : [MISlip] - Output Path		C:\MISlip	25
TILLS : [HAWKEYE] - Output File Path		C:\Genesis\Temp	28
TILLS : [HAWKEYE] - Activate Camera Interface	N	N	26

On the right side of the table, there is a context menu with 'Options', 'Save', and 'Exit' options. Below that, there is another context menu with 'Utilities' and 'Search' options. Three orange arrows point from the right towards the 'Utilities' and 'Search' options, and another orange arrow points from the right towards the 'Branch Parameters' option in the previous screenshot.

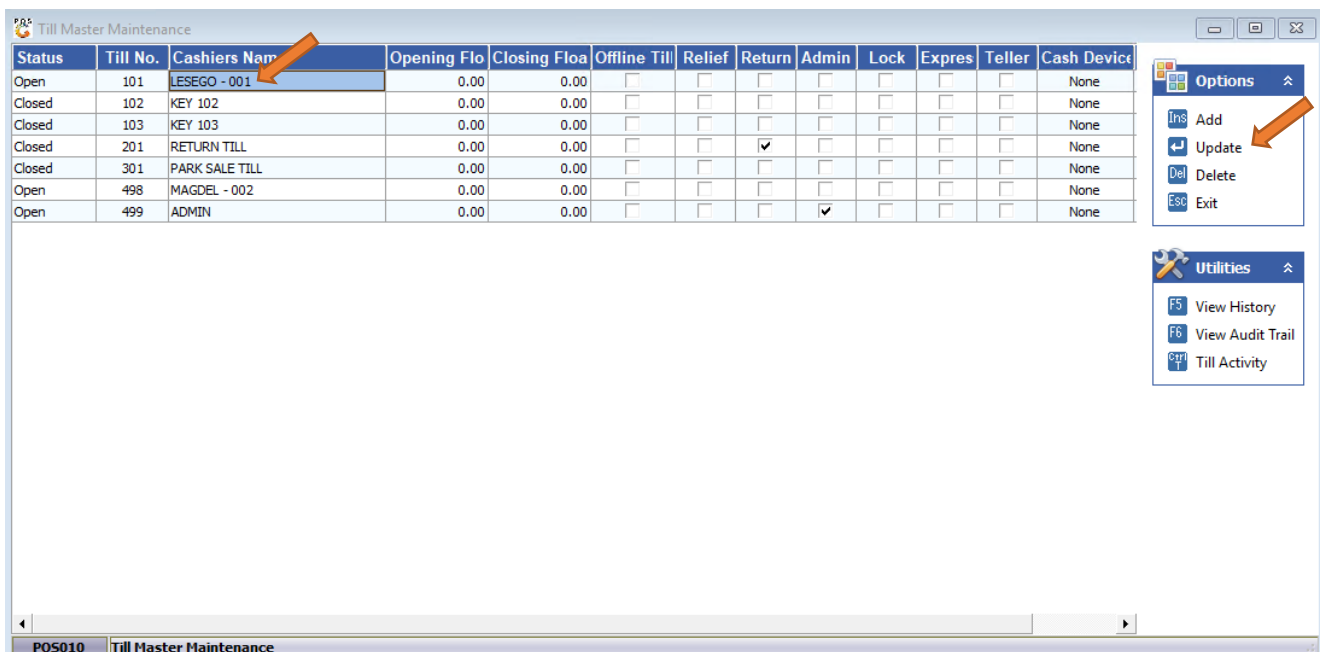
6. Now that we are done with the Parameters we must open the Point of Sale module.



7. Navigate to Master files, Till Master then Open



8. Open a Cashier, Either double click on it or press enter to open.



- Once opened Select the Indicators tab then under the Default Cash Office Till select the drop down then click on 999. Once done Save and exit.

Status	Till No.	Cashiers Name	Opening Float	Closing Float	Relief	Return	Admin	Lock	Express	Teller	Cash Device	Cashup No.
Open	101	PUMEZA - 101	0.00	0.00								200000
Closed	102	KEY 102	0.00	0.00								
Closed	103	KEY 103	5.00	0.00							None	

**Till Master Maintenance**

Till No. 101      Till Status: 0 - Open

Cashiers Name: PUMEZA - 101

Default Name: KEY 101

**Current Values**      **Indicators**

Unlock Key: 600023989845

Seal No.:

Seal Security:

Cashup No.: 2000008

Document Prefix:

**Default Cash Office Till**

999 - SYSTEM

**Till Message**

**Counted Values**

Cash: 0.00

Cheques: 0.00

Credit Cards: 0.00

Vouchers: 0.00

Transfers: 0.00

Tender 1: 0.00

Tender 2: 0.00

Tender 3: 0.00

Tender 4: 0.00

**Options**

Save

Exit

**Utilities**

View History

View Audit Tra

Till Activity

POS010A      Maintain Till Details