



## **How to Guide: Global Item Range.**

*Aug 2020*



*MRJ Consultants  
37 Weavind Ave, Eldoraigne, Centurion, 0157  
Tel: (012) 654 0300  
Mail: [helpdesk@mrj.co.za](mailto:helpdesk@mrj.co.za)*

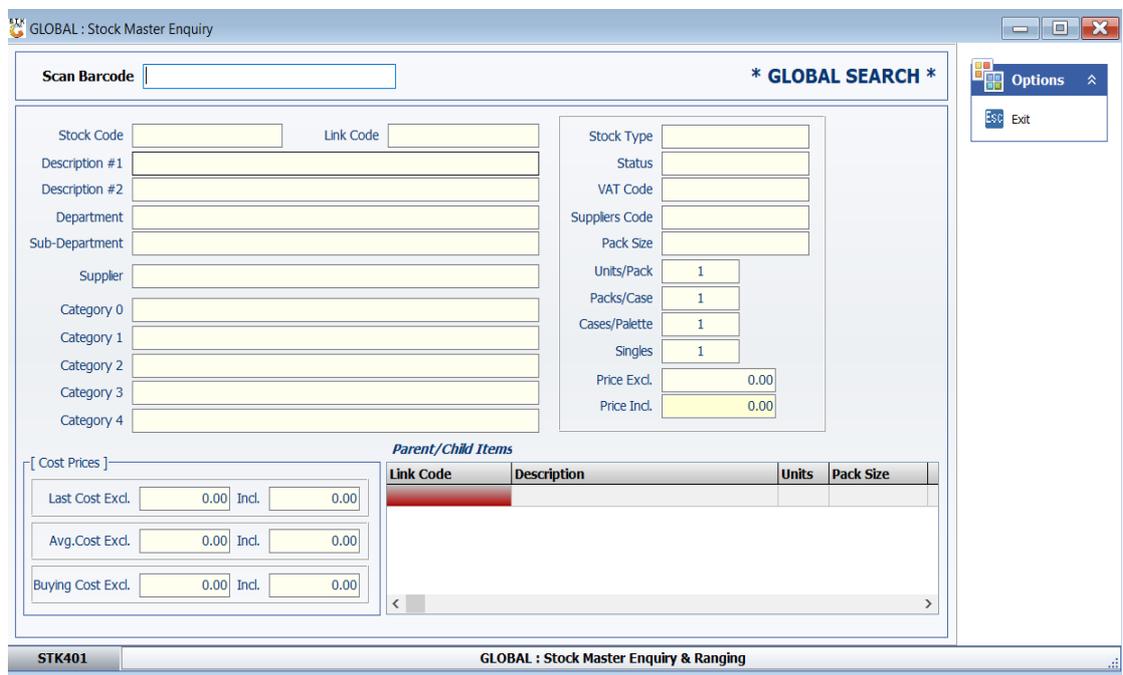
## How to Range Items from Global

This document is to Guide you through the process of ranging items from Global to your Store.

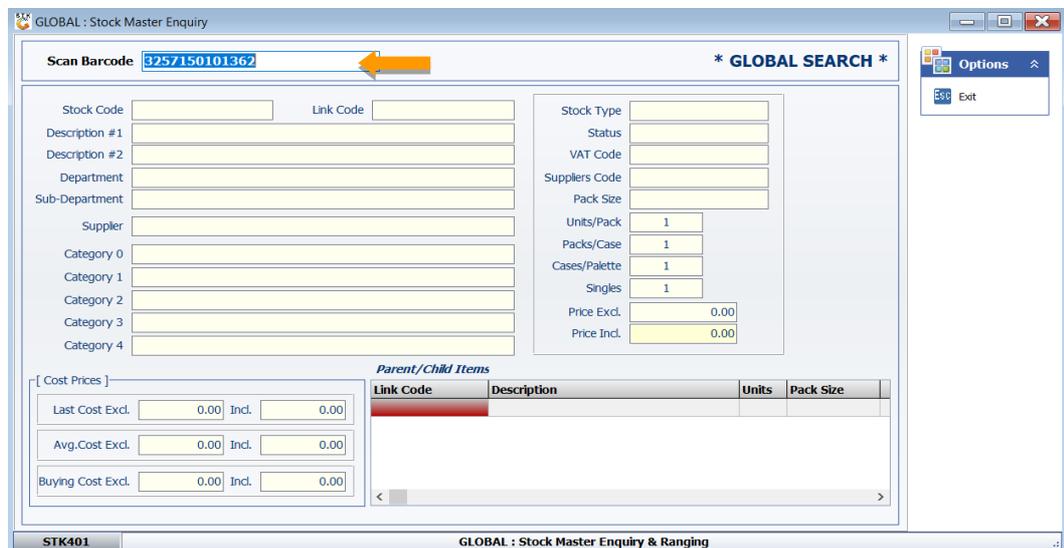
1. Select Enquiries on your 'Stock Control' Module.



2. Select 'GLOBAL: Stock Master Enquiry'.



3. Scan or enter the barcode.



- Once you enter the barcode, all the product information will appear. If the item is already in your store, it will indicate in red.

GLOBAL : Stock Master Enquiry

Scan Barcode:  \* GLOBAL SEARCH \*

Stock Code: 10077 Link Code: 10077-001

Description #1: Paul John Brilliance S/M Goa India 750ml

Description #2:

Department: SPIRITS - Spirits

Sub-Department: SP-WHISKY -

Supplier:

Category 0: SPIRITS - Spirits

Category 1: SP-WHISKY - Whisky

Category 2: SPWHISMA - Single Malt

Category 3: SCOTCH004 - Scotch

Category 4: PauJohn - Paul John

Stock Type: C - Child Item

Status: A

VAT Code: S - 15 %

Suppliers Code: CLMPJBRSMGI

Pack Size: 1X1X750ML

Units/Pack: 1

Packs/Case: 1

Cases/Palette: 1

Singles: 1

Price Excl.: 0.00

Price Incl.: 0.00

[ Cost Prices ]

Last Cost Excl.	434.78	Incl.	500.00
Avg. Cost Excl.	434.78	Incl.	500.00
Buying Cost Excl.	434.78	Incl.	500.00

Parent/Child Items

Link Code	Description	Units	Pack Size
10077-006	Paul John Brilliance S/M Goa India 750ml X6	6	1X6X750ML
10077-001	Paul John Brilliance S/M Goa India 750ml	1	1X1X750ML

STK401 Item ALREADY Exists at this STORE

- If the item is not in your store, it will give you the option to 'Range Item' (F5).

GLOBAL : Stock Master Enquiry

Scan Barcode:  \* GLOBAL SEARCH \*

Stock Code: 12330 Link Code: 12330-001

Description #1: David Frost Shiraz 750ml

Description #2:

Department: WINE - Wine

Sub-Department: WI-RED -

Supplier: GWA001 - GOLDEN KEY DISTRIBUTORS

Category 0: WINE - Wine

Category 1: WI-RED - Red

Category 2: WIRECU - Cultivar

Category 3: SHIRAZ002 - Shiraz

Category 4: DAVIDFROST -

Stock Type: C - Child Item

Status: A

VAT Code: S - 15 %

Suppliers Code:

Pack Size: 1X1X750ML

Units/Pack: 1

Packs/Case: 1

Cases/Palette: 1

Singles: 1

Price Excl.: 0.00

Price Incl.: 0.00

[ Cost Prices ]

Last Cost Excl.	46.49	Incl.	53.46
Avg. Cost Excl.	46.49	Incl.	53.46
Buying Cost Excl.	46.49	Incl.	53.46

Parent/Child Items

Link Code	Description	Units	Pack Size
12330-006	David Frost Shiraz 750ml X6	6	1X6X750ML
12330-001	David Frost Shiraz 750ml	1	1X1X750ML

Options

Exit

Functions

Range Item

(The Item should be at your store in the next few minutes.)

That concludes the User Guide.