



# GENESIS

## How to Guide How to add a new Price code

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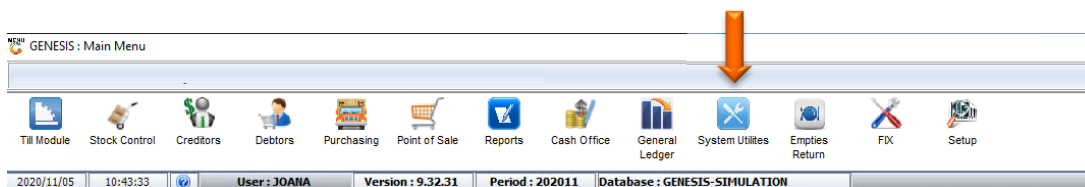
1. **Open** Genesis Menu.



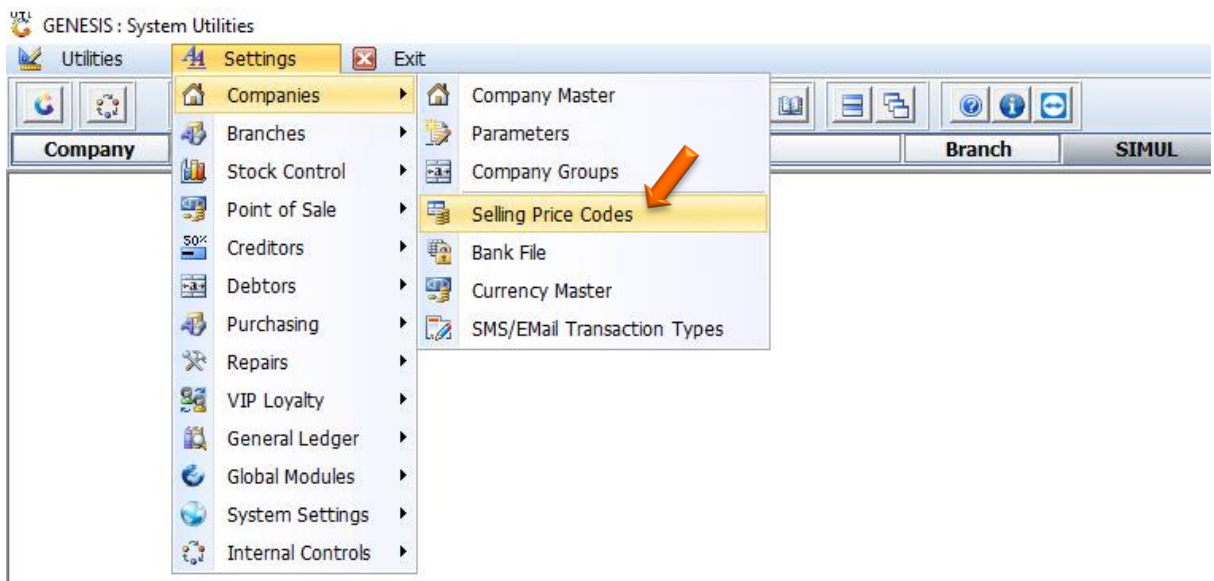
2. Type **User code** and **Password**.

A screenshot of the "GENESIS Main Module" login window. At the top, it says "GENESIS Main Module". Below that is a "Select Company" dropdown menu with "BLUE BOTTLE LIQUOR SIMULATION" selected. To the left is the Genesis logo. To the right are two input fields labeled "User Code" and "Password", with orange arrows pointing to them. Below the input fields are "Cancel" and "OK" buttons. At the bottom, there is a status bar with "CMN999", "GENESIS Main Module", and "Version : 10.33.51".

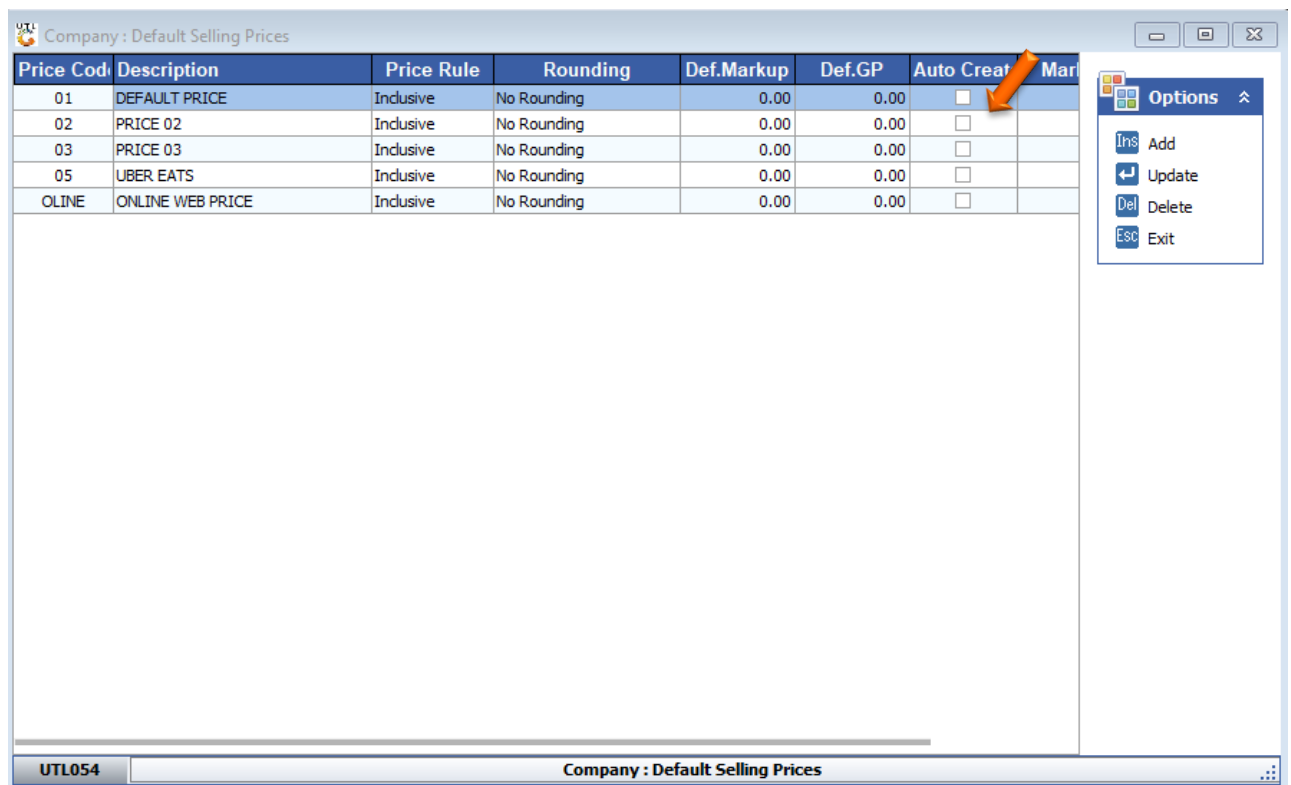
3. Open **System Utilities** from the Main menu.



4. Click on **Settings-Companies-Selling price Codes**.



5. To add click on add or press Ins on your keyboard



6. The price code will be the abbreviation of the item.

The description will be the items description.

Company : Default Selling Prices

Price Code

Description

Pricing Rule

Rounding Factor

Default Markup

Default GP%

Auto-Create Price on Item Creation

Markup

G.P.

Options

F10 Save

ESC Exit

UTL054A Company : Default Selling Prices

Under the **Pricing rule** You will see the following options, select your specified one.

Company : Default Selling Prices

Price Code

Description

Pricing Rule

Rounding Factor

Default Markup

Default GP%

Auto-Create Price on Item Creation

Markup

G.P.

Options

F10 Save

ESC Exit

UTL054A Company : Default Selling Prices

Under the **Rounding factor** You will see the following options, select your specified one

Company : Default Selling Prices

Price Code

Description

Pricing Rule

Rounding Factor

Default Markup

Default GP%

Auto-Create Price on Item Creation

Markup

G.P.

Options

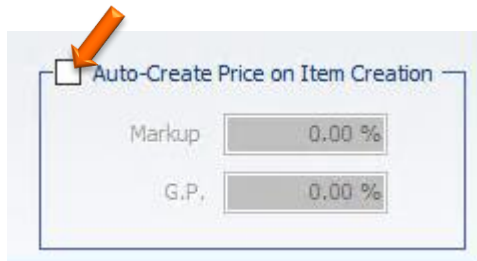
F10 Save

ESC Exit

UTL054A Company : Default Selling Prices

You can put in the default markup % to the desired %, same applies to the Default GP.

7. There is the tick box option to be able to select Auto-Create Price on Item Creation.

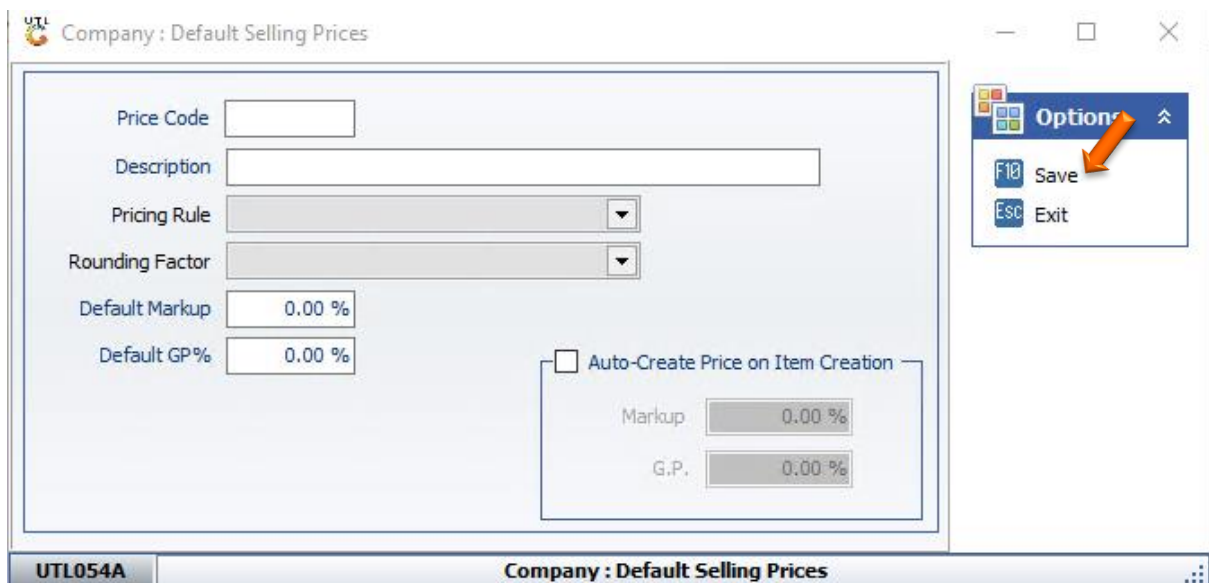


Auto-Create Price on Item Creation

Markup

G.P.

8. Once you have put in all the relevant information you press F10 or click on Save.



Company : Default Selling Prices

Price Code

Description

Pricing Rule

Rounding Factor

Default Markup

Default GP%

Auto-Create Price on Item Creation

Markup

G.P.

Options

F10 Save

Esc Exit

UTL054A Company : Default Selling Prices