



How to Guide Update Selling Price on a Grv

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How to Amend/Update Selling Prices on a GRV

1. Log into Genesis
2. Select **Stock Control** from the main menu



3. Select **Transactions**.



4. Select **Stock Receipts (GRV'S)**



- Select the GRV that you wish to update Selling Price/s for from the grid. You can also use the functions under the Search menu to search for the related GRV
- Press **F7** on your keyboard or click on **Upd.Selling Prices** in the righthand side Functions menu

Status	Account	Creditor Name	GRV Date	GRV.No.	Supp.Doc.No	Supp.Total (Incl)	GRV Total (Incl)	De
GRV Open	EBO001	EBOTSE TRADING 46 CC (EB18)	2020/11/12	10500445	12345	2 561.25	2 561.25	NA
GRV Open	A008	ACCOLADE WINES	2020/11/11	10500444	JOANA TEST	125.00	125.00	1
GRV Open	A005	ALVIS DRIFT	2020/11/08	10500442	TEST13	1 150.00	1 380.00	
GRV Open	A005	ALVIS DRIFT	2020/11/08	10500441	TEST12	1 150.00	1 150.00	
GRV Open	A005	ALVIS DRIFT	2020/11/08	10500440	TEST11	1 150.00	1 150.00	
GRV Open	M013	MERRIMENT & CO PTY LTD	2020/11/08	10500439	111	1 150.00	1 150.00	
GRV Open	A005	ALVIS DRIFT	2020/11/08	10500438	1122	1 150.00	1 150.00	
GRV Open	A005	ALVIS DRIFT	2020/11/07	10500431	TEST6	1 150.00	1 150.00	
GRV Open	A005	ALVIS DRIFT	2020/11/07	10500430	TEST5	1 150.00	1 150.00	
GRV Open	A005	ALVIS DRIFT	2020/11/07	10500429	TEST4	1 150.00	1 437.50	
GRV Open	A005	ALVIS DRIFT	2020/11/07	10500428	TEST3	1 150.00	1 150.00	
GRV Open	A005	ALVIS DRIFT	2020/11/07	10500423	TEST2	1 150.00	1 437.50	
GRV Open	A005	ALVIS DRIFT	2020/11/07	10500422	TEST1	1 150.00	1 150.00	

STK200A Good Received from Supplier (GRVs)

Options

- New GRV
- Update GRV
- Delete GRV
- Exit

Functions

- Authorise GRV
- Upd.Selling Prices
- Indicators
- Print GRV
- Print Labels
- Duplicate GRV

Search

- GRV No.
- Supplier Doc.No
- View by Supplier

Display Filter

Z - Open & Parked

- If the GRV was already authorised, select the **Drop-Down** box and click **All GRV's** and follow the procedure as per point 5 and 6 above.

Status	Account	Creditor Name	GRV Date	GRV.No.	Supp.Doc.No	Supp.Total (Incl)	GRV Total (Incl)	De
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GRV Open	A005	ALVIS DRIFT	2020/11/08	10500441	TEST12	1 150.00	1 150.00	
GRV Open	A005	ALVIS DRIFT	2020/11/08	10500440	TEST11	1 150.00	1 150.00	
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GRV Open	A005	ALVIS DRIFT	2020/11/07	10500423	TEST2	1 150.00	1 437.50	
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Display Filter

Z - Open & Parked

- A - All GRVs
- O - Open GRVs Only
- X - Parked GRVs Only
- Z - Open & Parked
- C - Authorised GRVs Only

- Click on the **New Incl.** column of the stock item and price code you wish update. Capture the new price and press **Enter** on your keyboard.

You will notice that the New GP% and New Profit columns etc. for that item will automatically update

Stock Code	Item Description	Units	Pr.Code	Cost Incl.	GRV.Cost	Curr.Incl	Curr.GP	Curr.Profit	New.Incl	New GP%	New Profit	Round
17889-006	Lovoka Caramel 750ml X6	6	01	1063.50	345.00	1500.00	29.10	379.57	1800.00	40.92	640.44	0
17889-006	Lovoka Caramel 750ml X6	6	02	1063.50	345.00	1400.00	24.04	292.61	0.00	0.00	0.00	0
17889-006	Lovoka Caramel 750ml X6	6	03	1063.50	345.00	1200.00	11.38	118.70	0.00	0.00	0.00	0
17889-001	Lovoka Caramel 750ml	1	01	177.25	57.50	245.00	27.65	58.91	0.00	0.00	0.00	0
17889-001	Lovoka Caramel 750ml	1	02	177.25	57.50	0.00	0.00	0.00	0.00	0.00	0.00	0
17889-001	Lovoka Caramel 750ml	1	03	177.25	57.50	0.00	0.00	0.00	0.00	0.00	0.00	0

- Press **F10** on your keyboard or select **Update Prices** from the right-hand side Option menu to save the changes made.

Stock Code	Item Description	Units	Pr.Code	Cost Incl.	GRV.Cost	Curr.Incl	Curr.GP	Curr.Profit	New.Incl	New GP%	New Profit	Round
17889-006	Lovoka Caramel 750ml X6	6	01	1063.50	345.00	1500.00	29.10	379.57	1800.00	40.92	640.44	0
17889-006	Lovoka Caramel 750ml X6	6	02	1063.50	345.00	1400.00	24.04	292.61	0.00	0.00	0.00	0
17889-006	Lovoka Caramel 750ml X6	6	03	1063.50	345.00	1200.00	11.38	118.70	0.00	0.00	0.00	0
17889-001	Lovoka Caramel 750ml	1	01	177.25	57.50	245.00	27.65	58.91	0.00	0.00	0.00	0
17889-001	Lovoka Caramel 750ml	1	02	177.25	57.50	0.00	0.00	0.00	0.00	0.00	0.00	0
17889-001	Lovoka Caramel 750ml	1	03	177.25	57.50	0.00	0.00	0.00	0.00	0.00	0.00	0

And that concludes the User Guide 🤖