

How to Guide Change Cost Price of a Stock Item

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How to Change the Cost Price of a Stock Item

- 1. Log into Genesis.
- 2. Select **Stock Control** from the main menu.

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	-												
	4	\$	-	<u> </u>	Ę	M			×		X	P	
Till Module	Stock Control	Creditors	Debtors	Purchasing	Point of Sale	Reports	Cash Office	General Ledger	System Utilites	Empties Return	FIX	Setup	
2020/11/05	10:43:33		User: JOANA	Vers	sion : 9.32.31	Period :	202011 Data	abase : GEN	SIS-SIMULATIO	N			_

3. Select Master Files.

😵 Stock Contro	I Module						
Kansactions	🍣 Master Files	者 Enquiries	🍫 Utilities	🔀 Exit			
3	a 🛛 🖬	â↑		N	3 5	0 🗊 🔁	
Company	SIMUL		-		Branch	SIMUL	

4. Select the **Stock Item** from the grid and press **Enter** on your keyboard or click on **View/Update** under the Options menu.

You can also **search** for the stock item by using one of the various search functions under the Search menu.

🞖 Stock Control	: Stock Master Browse							
StockCode Δ	Description1	Onhand	Selling Excl.	Selling Incl.	BarCode	Supplier	DeptCod 📤	
63354	Airspops N/Salt Lemon Sangria 5%	0	0.00	0.00	ĺ	OTP001	NON FOO	📲 Options 🛛 🛠
63355	Airspops N/Salt Melon Gum 5%	0	0.00	0.00		OTP001	NON FOO	
63357	Airspops N/Salt Grape Cognac 3.6%	0	0.00	0.00		OTP001	NON FOO	Ins Add Item
63359	Airspops N/Salt Lemon Sangria 3.6%	0	0.00	0.00		OTP001	NON FOO	🛛 🕘 View / Update 🛛 🤙
63360	Airspops N/Salt Melon Gum 3.6%	0	0.00	0.00		OTP001	NON FOO	Esc Exit
63719	Alvis Drift Signature Viognier 750ml	3	0.00	0.00		A005	WINE	
63728	1659 Natural Sweet Rose 750Ml	15	0.00	0.00		KWV001		Court A
63744	Aftershock Fizzy Orange 750ml	-26	0.00	0.00		BSU001	SPIRITS	Search ^
63777	1659 Merlot Cabernet 750ml	28	0.00	0.00		NCS001	WINE	E Stock Code
63778	1659 Sauvignon Blanc 750ml	-90	0.00	0.00		NCS001	WINE	ER Deservición
63832	Afzal Hubbly Aluminum Foil	0	0.00	0.00		OTP001		Description
63833	Afzal 50G Black Licorice	3	0.00	0.00		OTP001		Generic Desc.
63834	Afzal Bubblegum Molasses 50g	0	0.00	0.00		OTP001	TOBACCC	E4 Department
63836	Afzal Ecstasy Molasses 50g	-1	0.00	0.00		OTP001	TOBACCC	F5 Barcode
63837	Afzal Mintos Molasses 50g	0	0.00	0.00		OTP001	TOBACCC	Alt Barcode
63838	Afzal Ocean Mix Molasses 50g	10	0.00	0.00		OTP001	TOBACCC	S Alcobarcoue
63839	Afzal Pan Raas Molasses 50g	0	0.00	0.00		OTP001	TOBACCC	5 Suppliers Code
63840	Afzal 50G Red Energy	0	0.00	0.00		OTP001		Supplier Acc.
63841	Afzal Tropical Explosion Molasses 50g	2	0.00	0.00		OTP001	TOBACCC	F8 Variant
63842	Amaren Peach 50g	1	0.00	0.00		OTP001		E9 Categories
63845	Afzal Molasses Grapes 50g	0	0.00	0.00		WIC001	TOBACCO	
63969	Afzal 50G Choco Pan Latte	8	0.00	0.00		OTP001		
63970	Afzal Peach Molasses 50g	3	0.00	0.00		OTP001	TOBACCO	
63971	Afzal Molasses Berry Blast 50g	0	0.00	0.00		WIC001	TOBACCC	
63077	Afral 50C Dan Macala Sunrama	9	0.00	0.00		OTP001		
Parent Item	s Restricted/Hold Item Kit Item [[Ctrl-K]	Empties I	tem				Right Click on Grid for Shortcut Menu
STK100 🕉	Stock Master Maintenance	Record	ds Displayed : 50	0			🔹 🎸 🕉	View .:

Stock Code	63777		Descri	ption #1 1	559 Merlot Cabe	rnet 750ml			
Stock Type	P - Link Item (Pack Variants)	-	Descri	ption #2					- Options >
*Status	A - Active	-	1	Pack Size 1	X1X750ML		2	Units/Pack 1	Update
Main Detai	ls 🛛 🕎 Categories / Types	Ctrl Proper	ties / Indicat	iors Ctril N	lotes & Descrip	otions Ctrl Lin	ked Items		
'개 Header	Data						-1		Functions
Department	WINE 🔞 Wine						Onhand Main W/	H 28	ES E M
Sub-Dept.	WI-RED 🔞 Red						Onhand (All W/I	1) 28	Function Menu
Supplier	NCS001 00 NICO	SON SMITH	н				Sales Orde	rs 0	
Buyer	-						on Layby	/e 0	
					Pack Sizes				
VAT Code	S STANDARD RATE	15		the life and	•	Costs	Purchase Orde	rs 0	
Bar	code			Delette	1	40.00	NETT Availab	la	
Supplier (Sode			spalette		40.00	NETT Availab	20	
Scale Item	Type N - Non-Scale Item			Singles	1	0.00	Awaiting Dispat	th 0	
Scale Pric	e/Kg N - Non Scale Item		Sell	by 0 Da	ys Shelf L	ife 0 Days	NETT On Flo	or 28	
							Damage	ed 0	
Link Code	Description	Units	MinBUY	Onhand	Sell.Excl	Sell.Incl L/	Minimum Lev	el 0	
63777-006	1659 Merlot Cabernet 750ml X 1659 Merlot Cabernet 750ml	6 6	1	4	173.90	41.00	4 Maximum Lev		
00777-001	1000 Henor Caberner 700m	. 1			50.51	12.33			
							Number of Varian	ts 0 🖾	

6. Enter the new cost in the Last Cost and Avg Cost fields. Press Enter on your keyboard after each amendment. The stock revaluation figures will be amended accordingly.

Stock Code	63777		Link Code			Options	\$
Description	1659 Merle	ot Cabernet 750	ml		F10	Save	
Last Cost E	Excl.	33.33	Last Cost Exd.	40.00	Esc	Exit	
Last Cost 1	Ind.	38.33	Last Cost Ind.	46.00			
Avg.Cost E	Exd.	25.28	Avg.Cost Exd.	40.00 V			
Avg.Cost 1	Ind.	29.07	Avg.Cost Ind.	46.00			
Buying Cost E	Exd.	23.19	Buying Cost Exd.	0.00			
Buying Cost I	Ind.	26.67	Buying Cost Incl.	0.00			
Rebate Last B	Exd.	0.00	Rebate Last Excl	0.00			
Rebate Avg.	Exd	0.00	Rebate Avg.Excl	0.00			
[Stock Revalu	uation]				1		
Cost Differ	ence	14.72	2 Onhand	28.00			
Cost Revalu	ation	412.16					

Stock Code 63777		Link Code			Options	*
Description 1659 Mer	lot Cabernet 750m			F10	Save	(
Last Cost Excl.	33.33	Last Cost Exd.	40.00	Esc	Exit	
Last Cost Ind.	38.33	Last Cost Ind.	46.00			
Avg.Cost Exd.	25.28	Avg.Cost Excl.	40.00 🗸			
Avg.Cost Ind.	29.07	Avg.Cost Ind.	46.00			
Buying Cost Excl.	23.19	Buying Cost Excl.	0.00			
Buying Cost Ind.	26.67	Buying Cost Incl.	0.00			
Rebate Last Excl.	0.00	Rebate Last Excl	0.00 🍣			
Rebate Avg.Exd	0.00	Rebate Avg.Excl	0.00			
[Stock Revaluation] —				1		
Cost Difference	14.72	Onhand	28.00			
Cost Revaluation	412.16					

7. Once price amended, press **F10** on your keyboard or click on **Save** under the Options menu.

8. Press **Esc** on your keyboard or click on **Exit** under the Options menu.

Stock Code 63 Stock Type P *Status A Main Details P Header Dat Pepartment W Sub-Dept, W	3777 - Link Item (Pack Variants) - Active Gategories / Types France Package VINE VINE VINE Red NICCUS SON 6 Red NICCUS SON 6 NICUS SON 6	De De operties / Ind	escription #1 escription #2 Pack Size licators	1659 Merlot Cabernet 750ml IX1X750ML Notes & Descriptions	© Linked Ite	Units/Pack ems	1	Options \$ Image: Second Seco
Stock Type P *Status A Main Details Header Dat Department W Sub-Dept. W	- Link Item (Pack Variants) - Active - Active Gategories / Types Printa VINE Wine WIRED Red UICOUSONS	De	escription #2 Pack Size licators	1X1X750ML Notes & Descriptions	Dinked Ite	Units/Pack	1	Update Exit
*Status A Main Details Header Dat Department W Sub-Dept. W	- Active Categories / Types Categories / Types Pr ta VINE Wine VIRE Red Incol Solu Red Incol Solu Red	operties / Ind	Pack Size licators 앱	1X 1X750ML Notes & Descriptions	W Linked Ite	Units/Pack	1	Update Exit
Main Details W Header Dat Department W Sub-Dept. W	VINE Wine Red	operties / Ind	licators ^{Ctri} 4	Notes & Descriptions	Linked Ite	ems		
Header Dat Pepartment Wi Sub-Dept, Wi	ta VINE @ Wine VI-RED @ Red							
Sub-Dept, W	VINE Wine WIRED WICOUSONS							Functions *
Sub-Dept. W	VI-RED Red				0	nhand Main W/H	28	ES Superior Manual
					_ o	Onhand (All W/H)	28	Function Menu
Supplier NO		MITH				Sales Orders	0	
Buyer -	·					on Laybye	0	
VAT Code				Pack Sizes				
VAT CODE	S STANDARD RATE 15		Units/Case	Costs	1	Purchase Orders	0	
Darcoo			Units/Palette	1 40.00	i _	NETT Available	28	
Supplier Coo			Singles	1 0.00	i II-			
Scale Item Typ	pe N - Non-Scale Item		-			Awaiting Dispatch	0	
Scale Price/K	Kg N - Non Scale Item		Sell by 0	Days Shelf Life 0 Days		NETT ON Floor	28	
						Damaged	0	
ink Code	Description U	nits MinBU	JY Onhand	Sell.Excl Sell.Incl	L/C	Minimum Level	0	
3777-006 3777-001	1659 Merlot Cabernet 750ml X6 1659 Merlot Cabernet 750ml	6 1 1 1	4	36.51 41.99	4	Maximum Level	0	
						Number of Variants 0		
<					>	Belongs to Kits.		
TK101	Stock Control Module - Stock	Master Mai	intenance		-	A VI		M

And that concludes the User Guide 🔒

