

GENESIS

Genesis How to kit an Item

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1. **Open** Genesis Menu.



2. Type User code and Password.

| Select Compan | BIG SAVE DISTRIBUTION CENTR | E |
|---------------|-----------------------------|------|
| | User Code Password | |
| GENE | SIS 🔞 <u>C</u> ancel | 🔗 ок |

3. Open Stock Control from the Main menu.

| 🐮 GENESIS : Main anu | | | | | | | | | | | | | |
|----------------------|---------------|-----------|-------------|------------|----------------|----------|-------------|---------|-----------------|---------|-----|-------|--|
| Till Module | Stock Control | Creditors | Debtors | Purchasing | Point of Sale | Reports | Cash Office | General | System Utilites | Empties | FIX | Setup | |
| 2020/11/05 | 10:43:33 | | User: JOANA | Ver | sion : 9.32.31 | Period : | 202011 Dat | Ledger | ESIS-SIMULATIO | Return | | | |

4. In Stock Control open Stock Master



5. Once you have found the Kit item that was created double click or press enter to open.

| <u>C</u> | Ste | ock ntrol : Stock Ma | ster Browse | | | | > |
|------------|--|----------------------|---------------|---------|----------|----------|-------------------------|
| StockCode | Description1 | Onhand Selling Excl. | Selling Incl. | BarCode | Supplier | DeptCode | |
| 84228 | TIGER 5C(KOO BB T X3, ALL G T700ML, C&B MAYO 750G) | 0 87.18000 | 87.18000 | | BSSTOCK | GROCER | 📲 Options 🌈 |
| | | | | | | | |
| | | | | | | | View / Opdate |
| | | | | | | | Exit |
| | | | | | | | Search 🛠 |
| | | | | | | | 🔁 Stock Code |
| | | | | | | | Description |
| | | | | | | | Generic Desc. |
| | | | | | | | 🚰 Department |
| | | | | | | | 5 Barcode |
| | | | | | | | Alt.Barcode |
| | | | | | | | 5 Suppliers Code |
| | | | | | | | Supplier Acc. |
| | | | | | | | 18 Variant |
| | | | | | | | 3 Categories |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| I | | | | | | ۲ | Pight Click on Grid for |
| Parent Ite | ms Restricted/Hold Item Kit Item [| Ctrl-K] Empties | Item | | | | Shortcut Menu |
| STK100 | Stock Master Maintenance | Stock Code [84228] - | Records = 1 | | | Standard | View |

Once opened you will see by the Stock type it is a Kit item, you can now press CTRL-K on your keyboard to open the kit section.

| Z.º | | Stock Control : Stock Master Mainter | nance | _ 0 × |
|--|---|---|--|-----------------|
| Stock Code Stock Type *Status | 64228 K - Kit Master Item A - Active | Description #1 TIGER 5C(KOO BB T X3, ALL G T70 Description #2 Padk Size IX1X1 | Units/Pack 1 | Options * |
| 🐮 Main Det | ails 🛛 🎬 Categories/Types 🛛 🕎 Proper r Data | ties/Indicators 🛛 🐻 Notes & Descriptions | | Functions * |
| Department Sub-Dept. Supplier Buyer | GROCER GROCERY HAMPERS GROCERY HAMPERS BSSTOCK GROCERY HAMPERS - | STOCK (NO GRV) | Onhand Main W/H 0 Onhand (All W/H) 0 - Sales Order 0 - on Lawbye 0 | 5 Function Menu |
| VAT Code Bar Supplier | Z ZERO RATED 0 V | Pack Sizes Units/Case I Units/Palette I | Purchase Orders 0 NETT Available 0 | |
| Scale Item Scale Prio | Type N - Non-Scale Item | Singles 1 Sell by 0 Days Shelf Life 0 Days | - To Dispatch 0 NETT On Floor 0 | |
| Description | n PR.Co | de Excl. Incl Rate/Sale | Damaged 0 | |
| DEFAULT PR | ICE 1.00 | 87.18 87.18 0.00 | Min/Max Level 0 0 Number of Variants 0 0 Belongs to Kits. 0 0 | |
| STK101 | Stock Control Module : Stock Master | Maintenance | VIEW ONLY | |

7. Here the kit structure maintenance will open as below image. Press INS on your keyboard or click on Add item to add a item to this kit.

| | | Stoc | k Master : | Kit Stru | icture Maintenanc | e | | | - 6 |
|---------------------|--------------|-----------------------------|---|------------------|-----------------------|-------------|-------------|---------------------------|---|
| Kit Stock Code 8 | 34228 | TIGER 5C(KOO BB T X3, ALL G | T700ML, C8 | B MAYO 7 | 50G) | | Kit Functio | n 2 - Bill of Materials (| (Hampers) |
| Additional Costs]- | | | | | -[Kit Costs] | | | | |
| Additional Cost 1 | | | 0.00 | Exd. | Average Cost Excl. | 6 | 0.000 | Selling Incl. | . 87.1 |
| Additional Cost 2 | | | 0.00 | Exd. | Total Additional Cost | | 0.000 | Nett.Profit | t 87.18 |
| Additional Cost 3 | | | 0.00 | Exd. | Nett Cost Evd | | 0.000 | Nett.GP% | 100.000 % |
| Wastage Factor | 0.00 % | Wastage Value | 0.00 | | V A T | | 0.000 | VAT Rate | 0.0000 % |
| | | Total Additional Cost Excl. | 0.00 | 1 | | | 0.000 | | |
| | | | | | nett.Cost Inc. | | 0.000 | | |
| ock Code Link | Code Descr | iption #1 | | Quar | ntity Avg.Cost Ex. | Total Excl. | VAT Rate | Fixed Cost Ret | |
| ck Code Link | (Code Descr | iption #1 | | Quar | ntity Avg.Cost Ex. | Total Excl. | VAT Rate | Fixed Cost Ret | Ins Add Item |
| ck Code Link | Code Descr | iption #1 | | Quar | ntity Avg.Cost Ex. | Total Excl. | VAT Rate | Fixed Cost Ret | Options |
| ck Code Link | (Code Descr | iption #1 | | Quar | ntity Avg.Cost Ex. | Total Excl. | VAT Rate | Fixed Cost Ret | Imition Options Imition Add Item Imition Add Item Imition Delete |
| tk Code Link | (Code Descr | iption #1 | <no data="" r<="" td="" to=""><td>Quar display></td><td>ntity Avg.Cost Ex.</td><td>Total Excl.</td><td>VAT Rate</td><td>Fixed Cost Ret</td><td>Options Ins Add Item Update Delete Exit</td></no> | Quar display> | ntity Avg.Cost Ex. | Total Excl. | VAT Rate | Fixed Cost Ret | Options Ins Add Item Update Delete Exit |
| ck Code Link | t Code Descr | iption #1 | <no data="" td="" to<=""><td>Quar display></td><td>ntity Avg.Cost Ex.</td><td>Total Excl.</td><td>VAT Rate</td><td>Fixed Cost Ret</td><td>Image: Options Image: Add Item Image: Options Image: Options Image: Options Image: Options Image: Options</td></no> | Quar display> | ntity Avg.Cost Ex. | Total Excl. | VAT Rate | Fixed Cost Ret | Image: Options Image: Add Item Image: Options Image: Options Image: Options Image: Options Image: Options |
| ck Code Link | (Code Descr | iption #1 | <no data="" r<="" td="" to=""><td>Quar display></td><td>ntity Avg.Cost Ex.</td><td>Total Excl.</td><td>VAT Rate</td><td>Fixed Cost Ret</td><td>Coptions Coptions Co</td></no> | Quar display> | ntity Avg.Cost Ex. | Total Excl. | VAT Rate | Fixed Cost Ret | Coptions Co |
| ck Code Link | c Code Descr | iption #1 | <no data="" td="" to<=""><td>Quar display></td><td>ntity Avg.Cost Ex.</td><td>Total Excl.</td><td>VAT Rate</td><td>Fixed Cost Ret</td><td>Coptions Coptions Coptions Coptions Coptions Coption Coption</td></no> | Quar display> | ntity Avg.Cost Ex. | Total Excl. | VAT Rate | Fixed Cost Ret | Coptions Coptions Coptions Coptions Coptions Coption |

8. Here you can now search for the Stock code that you want linked to this kit item. You can add as many items as needed in the kit. Once completed save and escape.

| Kit Stock Code | 34228 TIGER SC(KOO BB T) | K3, ALL G T700ML, C&B MAYO | 750G) | Options |
|-----------------|------------------------------|--------------------------------------|------------|----------|
| Stock Code | Ø | Link Code | | Esc Exit |
| Quantity | 0.00000 | Units/Pack | 0 | |
| Link Qty. | 0.00000 | Production Item F Waste on Return | Fixed Cost | |
| Last Cost Excl. | 0.00000 | Selling Price Excl. | 0.00000 | |
| Last Cost Ind. | 0.00000 | Selling Price Ind. | 0.00000 | |
| Avg.Cost Exd. | 0.00000 | | | |
| Avg.Cost Ind. | 0.00000 | VAT Rate | 0.00 % | |
| Time Stamp] | | | | |
| Date | | User | | |

Congratulations this is the end of the guide