



How to Guide: Bulk Price Update Utility

Aug 2020



*MRJ Consultants
37 Weavind Ave, Eldoraigne, Centurion, 0157
Tel: (012) 654 0300
Mail: helpdesk@mrj.co.za*

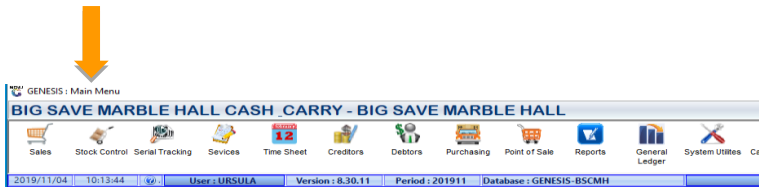
1. How to do a Bulk Price/Cost Update

This document is to Guide you through the process to do Bulk Selling Prices and Cost prices.

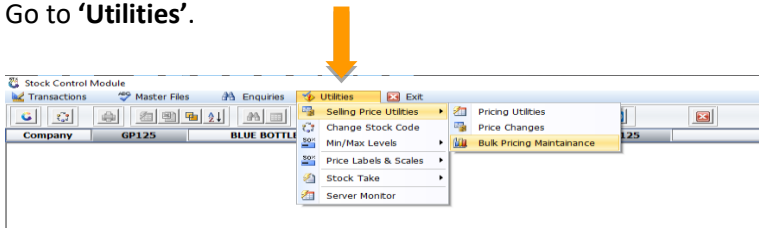
1. Open Genesis Menu.



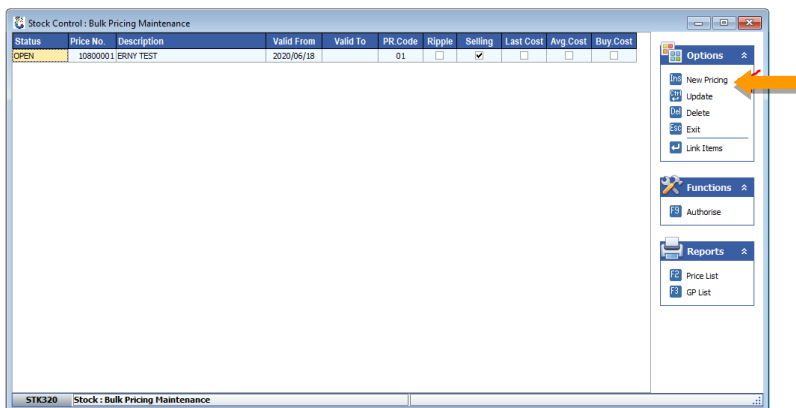
2. Click on 'Stock Control'.



3. Go to 'Utilities'.

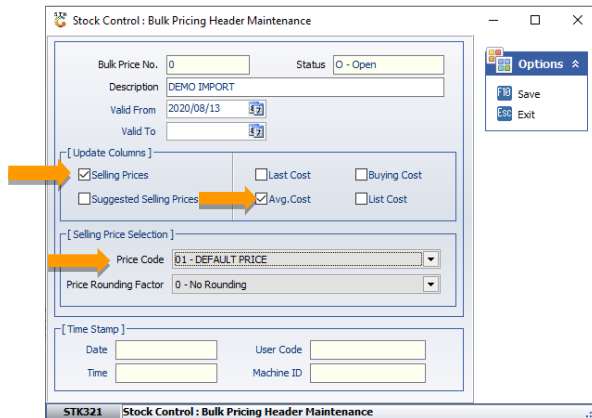


4. Select 'New Pricing'.

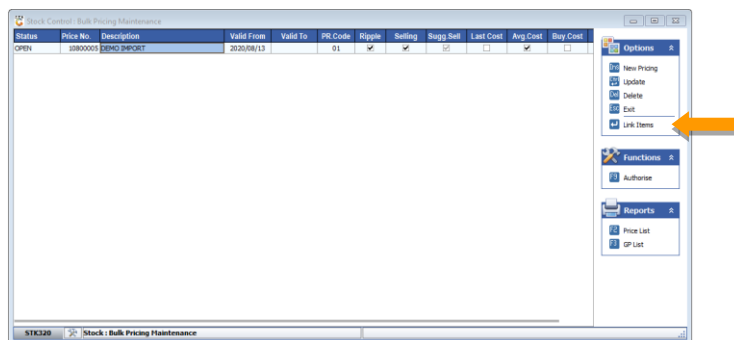


- Change the settings to match what you would like to import.
See the image below, in this simulation we will be doing Average Cost and selling price 01.

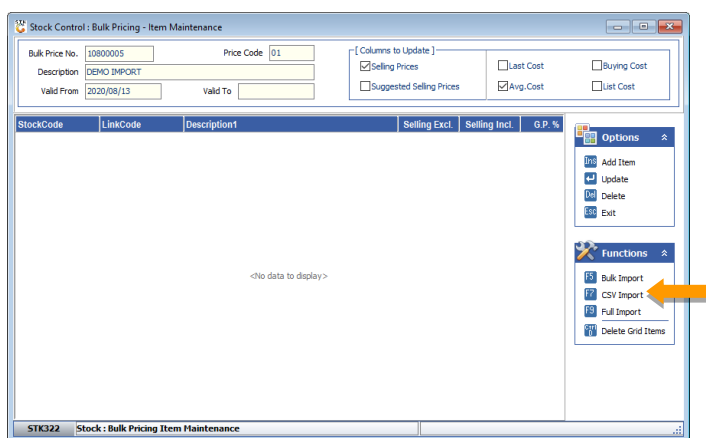
Then 'Save'.



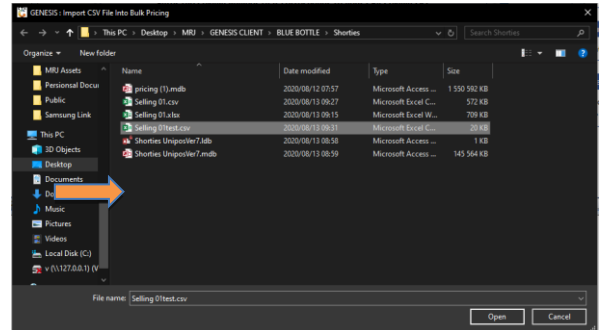
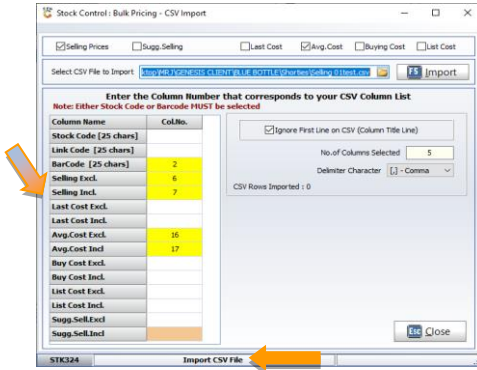
- Now to link the items select 'Link Items'.



- Here you can select 'CSV Import'.

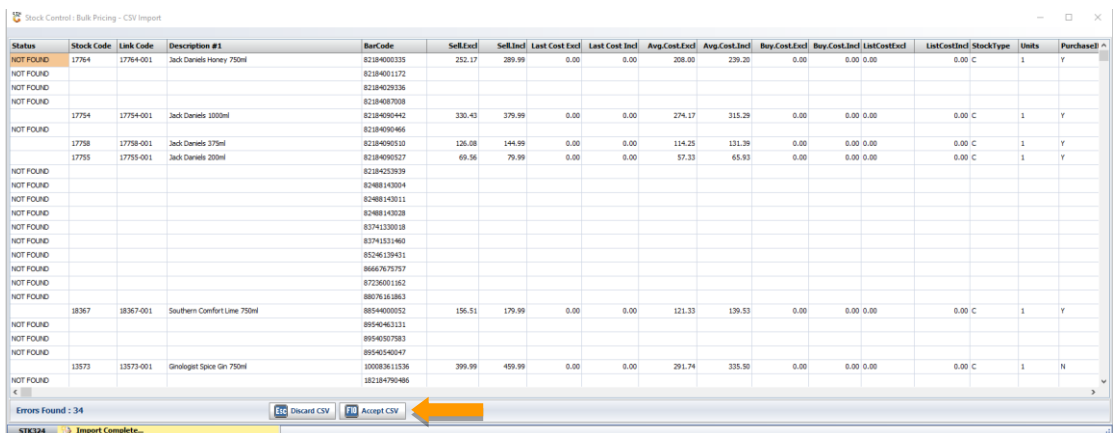


- To import the file, select the yellow folder and then select CSV file.
Match genesis Stock code, Link code, Barcode, Selling excl, Selling incl, Cost excl, Cost incl, to the column number in the Excel file.
Then select 'Import' (F5).

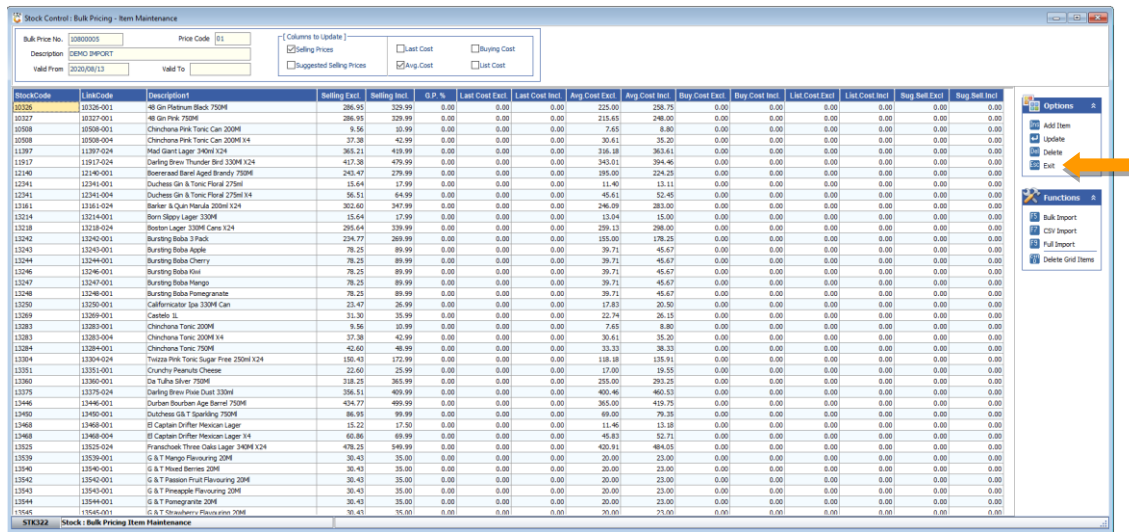


1	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R
2	COLUMN NUMBER	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
3	HEADINGS	RECID	Barcode	StockCode	Description	StockID	Excl1	Incl1	Excl2	Incl2	Excl3	Incl3	Excl4	Incl4	Excl5	Incl5	ExclCost	InclCost
4		4827	8218400052	U01476	Jack Daniels Whisky 50ml	1073	27.82	31.99	21.2	24.38	22.61	26	0.87	0.99	0.87	0.99	17.08	19.65
5		69	8218400335	10418	Jack Daniels Tennessee Honey 750ml	4698	252.17	289.99	243	279.45	245.22	282	167.54	191	167.54	191	208	239.2
6		2228	82184001172	JACK101	Jack Daniel's Fire 750ml	10468	243.47	279.99	235	270.25	236.52	272	163.15	185.99	163.15	185.99	201.67	231.92
7		4405	82184029336	U00524	Jack Daniel's Gentleman Jack	373	304.34	349.99	277	318.55	280	322	0.87	0.99	0.87	0.99	252	289.8
8		4403	82184087008	U00521	Jack Daniel's Singel Barrel 750m	370	521.73	599.99	455	523.25	456.52	525	0.87	0.99	0.87	0.99	431.67	496.42
9		4401	82184090442	U00519	Jack Daniel's Whisk 1lt	368	330.43	379.99	320	368	321.74	370	0.87	0.99	0.87	0.99	274.17	315.29
10		4399	82184090466	U00518	Jack Daniel's Whiskey 750ml	367	252.17	289.99	243	279.45	245.22	282	163.15	185.99	163.15	185.99	208	239.2
11		4406	82184090510	U00529	Jack Daniel's Whisk 375ml	378	126.08	144.99	122	140.3	123.48	142	0.87	0.99	0.87	0.99	114.25	131.39
12		4408	82184090527	U00530	Jack Daniel's Whisk 200ml	379	69.56	79.99	66.5	76.48	67.83	78	0	0	0	0	57.33	65.93
13		5410	82184253939	XMAS003	Jack Daniels Tin & Double Glass Set	8654	263.15	299.99	225.83	257.45	227.19	259	193.85	220.99	193.85	220.99	225.83	259.7
14		528	82488143004	BECK002	Becks Nrb Green Pilsner 330ml	12396	9.57	11	7.03	8.08	7.83	9	6.95	7.99	6.95	7.99	7.03	8.08
15		530	82488143011	BECK002-6	Becks Nrb Green Pilsner 330ml--x6	12397	52.17	59.99	42.17	48.5	43.48	50	50.43	57.99	50.43	57.99	42.18	48.51
16		529	82488143028	BECK002-24	Becks Nrb Green Pilsner 330ml--x24	12398	195.64	224.99	168.7	194	173.04	199	197.38	226.99	197.38	226.99	168.72	194.03
17		4961	83741330018	U01804	Grolsch 330ml Nrb	1354	12.61	14.5	9.21	10.59	10.43	12	7.01	7.99	7.01	7.99	9.21	10.59
18		4963	83741331460	U01804-6	Grolsch 330ml Nrb--x6	2502	69.56	79.99	55.25	63.54	56.52	65	40.34	45.99	40.34	45.99	55.25	63.54
19		171	85246139431	800112	Makers Mark Bourbon Whisky 750 Ml	5100	330.43	379.99	275.49	316.81	282.61	325	208.76	237.99	208.76	237.99	263.82	303.39
20		811	86667675757	BUDW005-12	Budweiser Quart 660ml-X12	12353	191.3	219.99	168.82	194.14	173.91	200	175.65	202	175.65	202	148.61	170.9
21		5189	87236001162	U0515	Remy Martin Vspop 750ml	3797	626.08	719.99	557.3	640.9	613.04	705	0.87	0.99	0.87	0.99	482.57	554.96
22		1009	88076161863	CIRC001	Ciroc Vodka 750ml	7185	434.77	499.99	357.68	411.33	365.22	420	302.6	347.99	302.6	347.99	357.68	411.33
23		4606	8854400052	U010466	Southern Comfort And Lime 750ml	3795	156.51	179.99	146	167.9	147.83	170	90.34	102.99	90.34	102.99	121.33	139.53
24		2775	89540463131	MALI006	Malibu Rum Pineapple 750ml	12916	139.12	159.99	128.12	147.34	121.74	140	0.87	0.99	0.87	0.99	109.44	125.86
25		535	8954057583	BEEF009	Beefeater 24 750ml	11663	373.9	429.99	312.72	359.63	321.74	370	267.54	304.99	267.54	304.99	277.3	318.9
26		2773	89540540047	MALI005	Malibu Rum Lime 750ml	12914	139.12	159.99	128.12	147.34	121.74	140	0.87	0.99	0.87	0.99	109.44	125.86
27		1863	1.00084E+11	GINO001	Ginologist Spice Gin	11704	399.99	459.99	320.91	369.05	330.43	380	255.25	290.99	255.25	290.99	291.74	335.5
28		5411	1.82185E+11	XMAS013	Jack Daniels Double Glass Pack 750	10780	245.61	279.99	220.26	251.1	221.93	253	215.78	245.99	215.78	245.99	184.33	211.98
29		1116	2.94004E+11	CRUN003	Crunchy Peanuts Cheese	14246	22.6	25.99	17	19.55	18.26	21	17.38	19.99	17.38	19.99	17	19.55

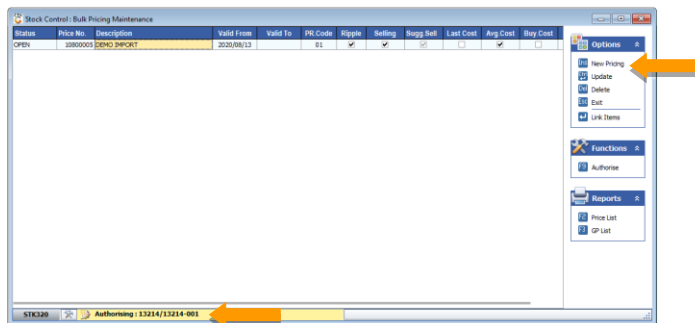
- After the import is done it will show the following Screen, the items that matched on the barcode will now show a GENESIS Stock code, Link code, Description, and the prices that you gave in the CSV file.
The items that did not match will show in the status column.
Select 'Accept CSV' if you are happy with the file.



10. The next screen will show you imported items that were successfully found and merged with GENESIS. Select 'Exit' to go back.



11. Now to update the stock Cost and Selling Prices you need to authorize this bulk price update by pressing Authorize (F9). You will see at the bottom it will run through the stock codes at the bottom of the screen and update each one with the new prices.



12. Now please go and check on some of the items to make sure the prices are updated correctly.

This concludes the User Guide.