



# GENESIS

## How to Guide How to do Cost Revaluation

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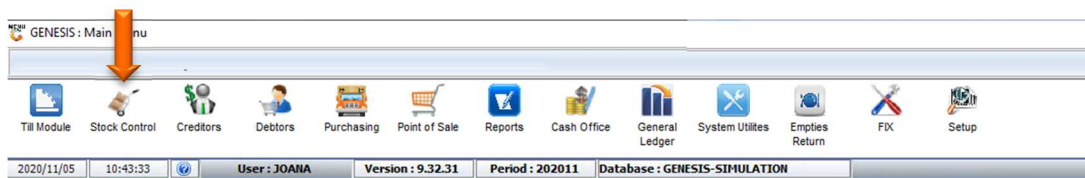
1. **Open Genesis Menu.**



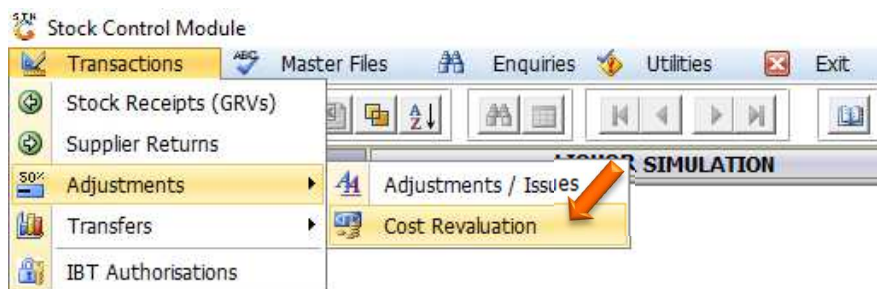
2. Type **User code** and **Password**.

A screenshot of the "GENESIS Main Module" login window. At the top, there is a "Select Company" dropdown menu with "BLUE BOTTLE LIQUOR SIMULATION" selected. Below this is the Genesis logo and the text "GENESIS". To the right of the logo are two input fields labeled "User Code" and "Password". Two orange arrows point to these fields from the right. Below the input fields are "Cancel" and "OK" buttons. At the bottom of the window, there is a status bar with "CMN999", "GENESIS Main Module", and "Version : 10.33.51".

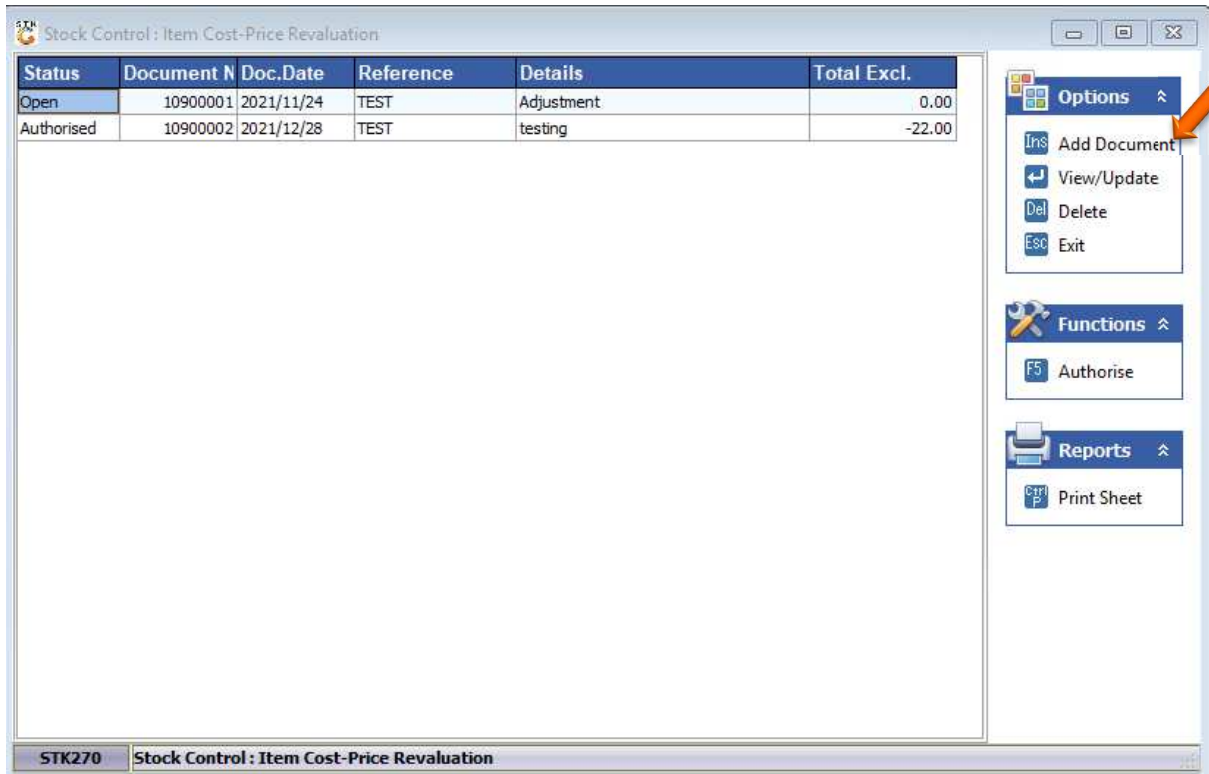
3. Open **Stock Control** from the Main menu.



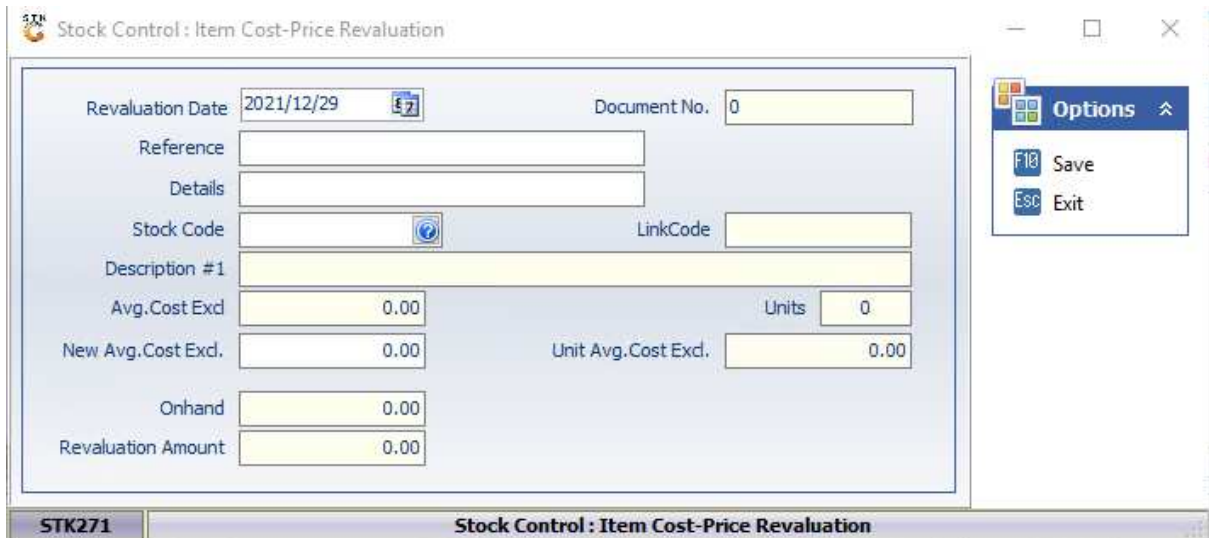
4. In Stock Control open Transactions- Adjustments – Cost Revaluation.



- You will be prompted to The Item Cost-Price Revaluation menu, here we can press Ins on the keyboard or click on Add Document



- Fill in all the relevant information as to why this adjustment is being made.



7. Change the price then save and proceed.

Stock Control : Item Cost-Price Revaluation

Revaluation Date: 2021/12/29 | Document No.: 0

Reference: TEST

Details: Testing

Stock Code: 63728 | LinkCode: 63728-001

Description #1: 1659 Rose 750ml X1

Avg. Cost Excl.: 22.00 | Units: 1

New Avg. Cost Excl.: 23.00 | Unit Avg. Cost Excl.: 22.00

Onhand: -1.00

Revaluation Amount: -23.00

Options: Save (F10), Exit (Esc)

System Prompt

Price Revaluation

Process Document ?

Buttons: N No, Y Yes

8. You will then see that your Document appears and now needs to be authorized.

Stock Control : Item Cost-Price Revaluation

Status	Document N	Doc.Date	Reference	Details	Total Excl.
Open	10900001	2021/11/24	TEST	Adjustment	0.00
Authorised	10900002	2021/12/28	TEST	testing	-22.00
Open	10900003	2021/12/29	TEST	Testing	-23.00

Options: Add Document (Ins), View/Update, Delete (Del), Exit (Esc)

Functions: Authorise (F5)

Reports: Print Sheet (Ctrl P)

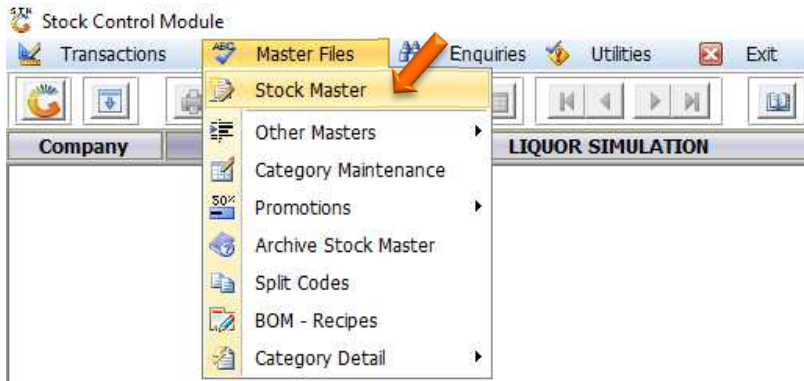
9. Press F5 or click on Authorize then select Yes.

The screenshot displays the 'Stock Control: Item Cost-Price Revaluation' application window. It features a table with the following data:

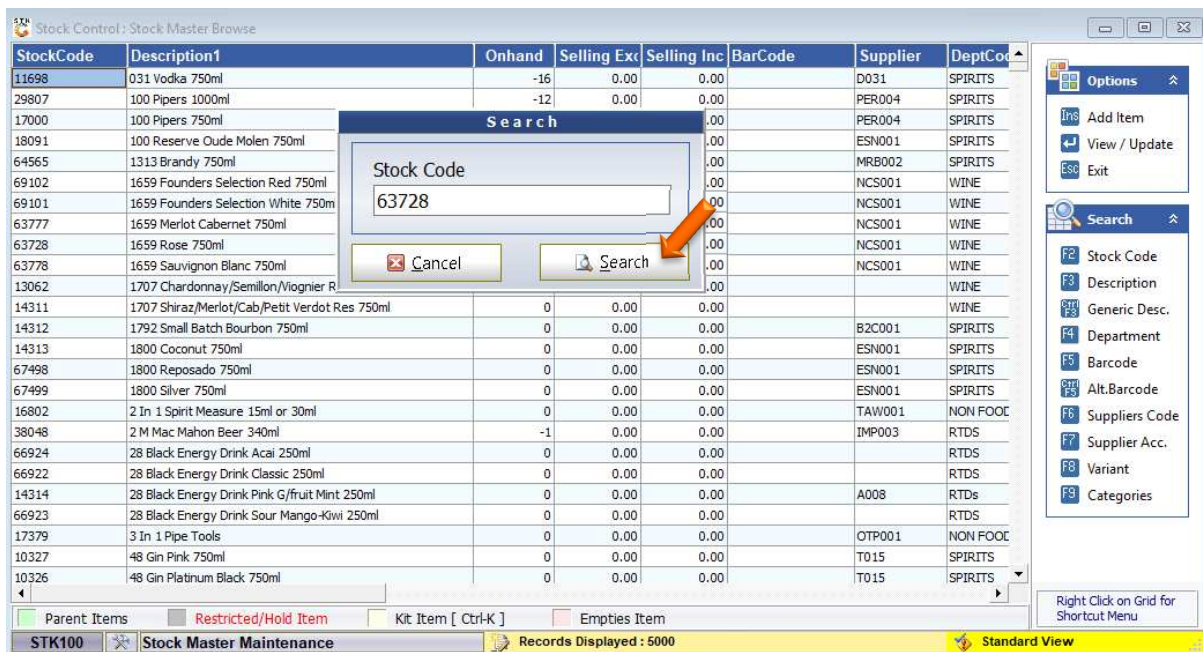
Status	Document N	Doc.Date	Reference	Details	Total Excl.
Open	10900001	2021/11/24	TEST	Adjustment	0.00
Authorised	10900002	2021/12/28	TEST	testing	-22.00
Open	10900003	2021/12/29	TEST	Testing	-23.00

Overlaid on the application is a 'System Prompt' dialog box titled 'Item Price Revaluation'. The dialog contains the text 'Authorise Document ?' and two buttons: 'N No' and 'Y Yes'. An orange arrow points to the 'Y Yes' button. In the background application window, an orange arrow points to the 'F5 Authorise' option in the 'Functions' menu.

10. Lets now go have a look at the amendments. Go to the stock control module then Master file-Stock master

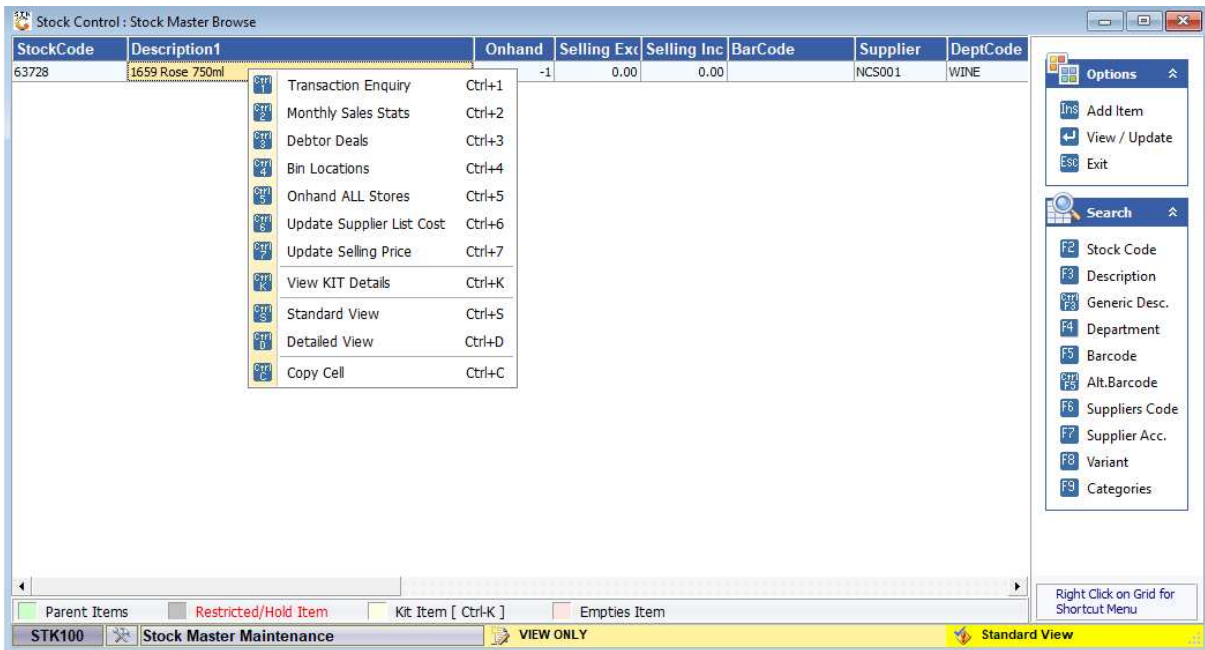


11. Select the stock code





12. Once the item is opened right click on the item and select transaction history.



13. Select the from Period and to Period, enter through then you will see that your revaluation has been done and price changes amended.

