



GENESIS

How to Guide Coinage/Change

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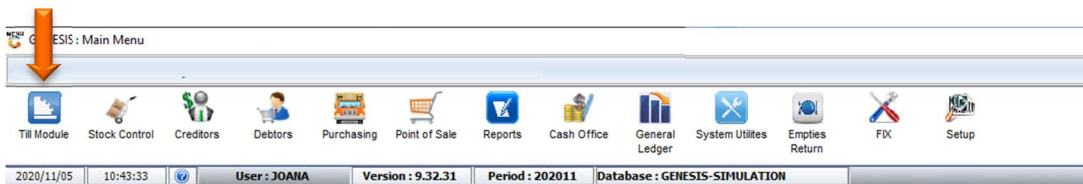
1. **Open Genesis Menu.**



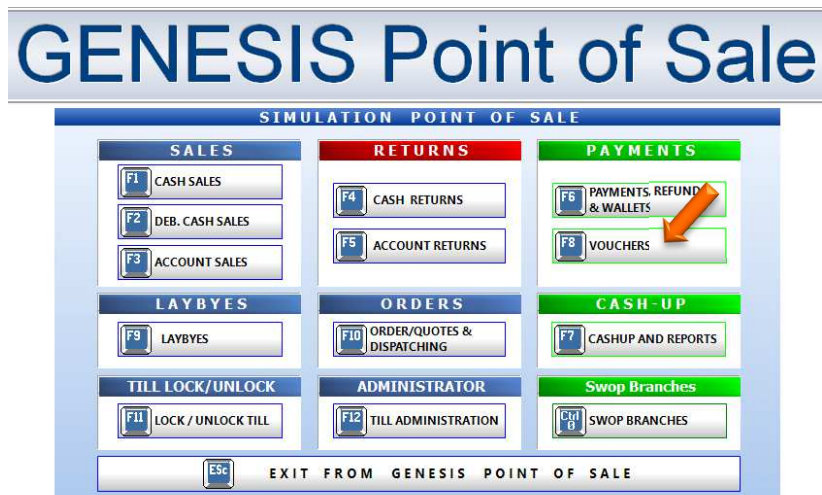
2. Type **User code** and **Password**.



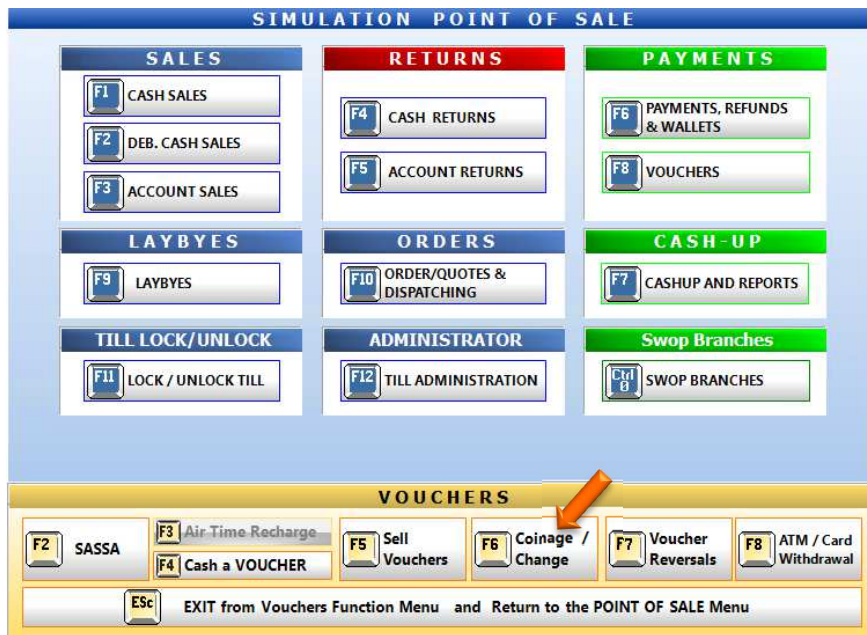
3. Open **Till Module** from the Main menu.



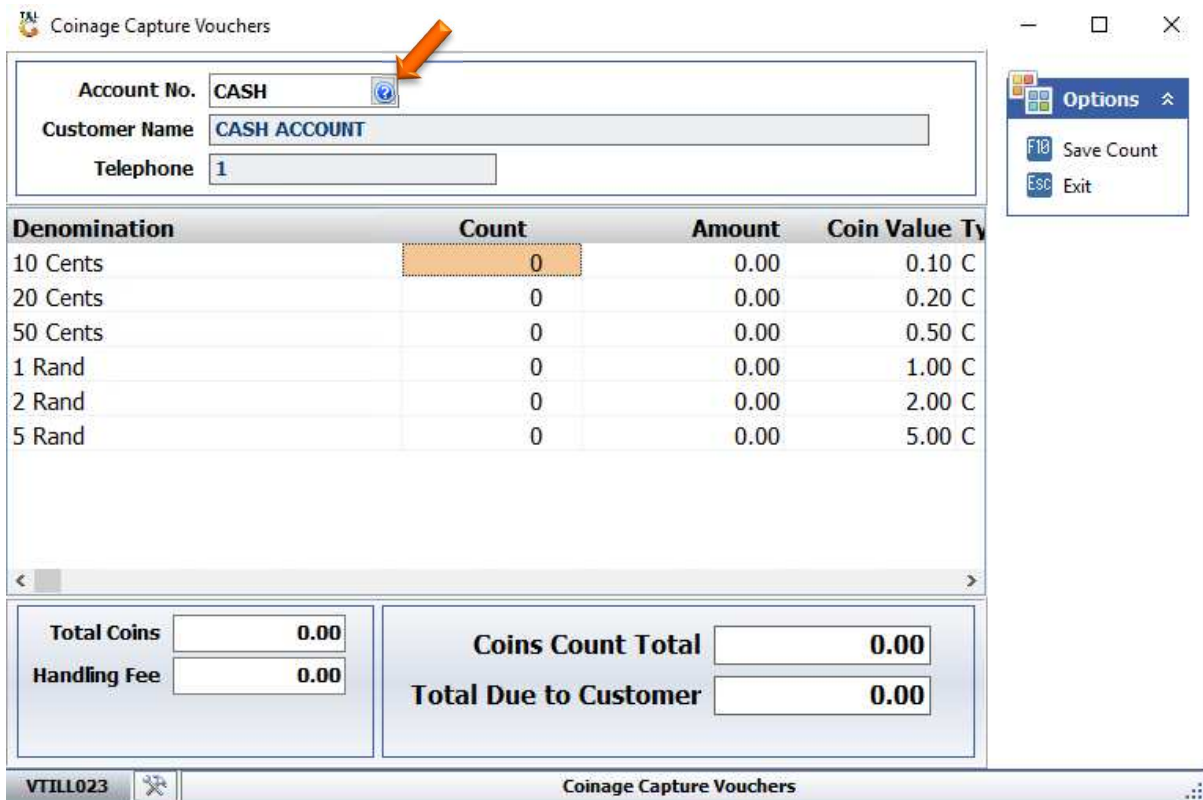
4. Once opened you will be prompted to the below, Click on **Vouchers**



5. Select the Coinage / Change option.



6. You will then be prompted to the below, here you can Select the Account no. then enter in all the Denominations, e.g. Cents and Rands then once completed Press F10 on your keyboard or click on Save count to proceed.



Browse Debtors

Account No.	Debtors Name	Cell Phone	Telephone #1	Telephone #2	Contact Person
CASH	CASH ACCOUNT				123
PNP001	PICK N PAY HEILKONPARK				Brain
ERN001	ERNY TEST DEBTOR				erny
NAT001	NATS BLUE BOTTLE LIQUOR	0736254869			natale
SAL001	SALIEM TEST ACCOUNT	0829999999			qweqweqwe
ABBY	Abigale van Coller	0762388111			Abby
RJ001	RIAAAN TEST				2
PGM001	PG MOUTON				pg
EMPTY001	EMPTYES RETURNS YARD				PIET
WEB001	BLUE BOTTLE ONLINE STORE				1
URS001	URSULA				0714509836
HEX002	PIETER LOTTER				Pieter
ALEX	alex test				123456789
WH001	Wholesale Section	0834567894			hennie
LAY001	Alex Laybye Test				alex

VTILL901 Browse / Select a Debtor

Options

- Select
- Exit

Search

- F2 Account
- F3 Name
- F4 Telephone
- Restore Grid

Coinage Capture Vouchers

Account No. **CASH**

Customer Name **CASH ACCOUNT**

Telephone **1**

Denomination	Count	Amount	Coin Value Ty
10 Cents	0	0.00	0.10 C
20 Cents	0	0.00	0.20 C
50 Cents	0	0.00	0.50 C
1 Rand	0	0.00	1.00 C
2 Rand	0	0.00	2.00 C
5 Rand	0	0.00	5.00 C

Total Coins **0.00**

Handling Fee **0.00**

Coin Count Total 0.00

Total Due to Customer 0.00

VTILL023 Coinage Capture Vouchers

Options

- Save Count
- Exit